

## Annual plans 2017 -2018

Sl. No.	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR / MINOR	SEMINAR / CONFERENCE / WORKSHOP	PAPER PRESENTATION / PUBLICATION & RESEARCH – M.Phil. & Ph.D. GUIDANCE	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
1.	DEPARTMENT OF AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY (BASLP)						
	Revised RCI based syllabus and course pattern for BASLP	Weekly Clinical Assessment and disorder specific clinical training.	<p>Incidence of ASD in villages</p> <p>LLR in college students after listening to music</p> <p>Effect of P300 on viewing advertisements</p>	<p>To attend Indian Speech and Hearing Association Conference</p> <p>National Seminar on assessment and management of Speech Sound Disorders</p> <p>National Seminar on Cortical Evoked Potentials.</p> <p>Seminar on Differential Diagnosis of Child Language Disorders.</p> <p>Seminar on manual therapy for Voice disorders</p>	<p>To publish an article in Journal of Indian Speech &amp; Hearing Association (JISHA)</p> <p>To present a scientific paper in Indian Speech and Hearing Association Conference (ISHA)</p> <p>To present a poster &amp; oral presentation in Tamil Nadu - Indian Speech &amp; Hearing Association (TANISHA)</p> <p>To present a paper at the International conference on Hearing and Autism</p>	<p>To conduct camps in collaboration with SSI camps</p> <p>To conduct the Speech and Hearing screening camps in Primary Schools</p> <p>To conduct Hearing screening camps in RESCAPES village</p> <p>To conduct Speech and Hearing camp in AIDS home</p> <p>To conduct noise measurements in factory workers in the Industry</p> <p>To conduct Hearing screening camps in old age home</p>	<p>To procure Dr.Speech-voice assessment and therapy software</p> <p>To procure one double channel audiometer</p> <p>To procure Speech and Language test materials</p> <p>To extend the infrastructure for Speech and Language therapy department</p> <p>To set up computer lab for online access of research papers/ journals and other resources</p>

				<p>Seminar on Research methods in Audiology &amp; Speech Language Pathology</p> <p>Seminar on Dysphagia</p> <p>Seminar on Laryngectomy</p> <p>Seminar on Maxillo Facial anomalies</p> <p>Seminar on AAC</p>	<p>To present a poster &amp; oral presentation at (KSB) Kerala ISHACON</p> <p>To present a paper in Asia Pacific Conference , Japan</p> <p>To present oral presentation in CIGICON</p>		
2.	DEPARTMENT OF BIOCHEMISTRY						
<p>Updation of syllabi on par with national and international standard as per the industrial need.</p> <p>On the job training (Summer internship) made</p>	<p>ICT Mode of Teaching</p> <p>e-content lessons(10)</p> <p>Online quiz for III &amp;II UG students</p> <p>Different modes of assignments and seminars(Blogs, field work ,data collections, model preparation,</p>	<p>To apply for two mini projects</p>	<p>Workshop and seminar(Each 1)</p>	<p>Paper publication(5)</p>	<p>Bioscintillators</p> <p>BMI and Anaemia screening</p> <p>Socially relevant projects</p>	<p>Spacious laboratory to accommodate the increased strength of the students</p> <p>Spacious class rooms</p> <p>Need new tables and chairs in the staff room</p> <p>Department library-cupboard</p>	

	<p>mandatory as an extra credit for II year students.</p> <p>Two certificate courses on Water quality analysis and First aid made mandatory for I B Sc students.</p>	<p>album making and case studies.</p> <p>In order to make better understanding for the students, models of organs (Physiology) are used for teaching.</p>					One computer to be replaced
3.	DEPARTMENT OF BIOTECHNOLOGY & BIOINFORMATICS						
	<p>To include Skill-based practical in the Syllabus.</p> <p>To include student internship in the Curriculum</p> <p>To offer PG Certificate / Diploma Courses through DBT New Delhi.</p> <p>To conduct regular CSIR Coaching for Life Sciences.</p>	<p>To prepare study material, e-content and question bank for a specialized course of the Department- CADD-UNITS I &amp; II.</p> <p>To insist on our students to take-up skill-based internship training program in reputed research laboratories.</p> <p>To encourage our faculty to attend Refresher course or orientation program.</p>	<p>To apply for collaborative Extra Mural Research Major Project to DBT &amp; UGC</p> <p>To apply for PG Student Projects</p>	<p>To organize one day orientation programme on “Communication Skills”</p> <p>To organize 2- National Workshops on Bioinformatics- under DBT-BIF.</p> <p>To organize 3 day National Workshop on X-ray Crystallography.</p> <p>To organize 3 day National Workshop on Advanced Chromatographic Techniques.</p>	<p>To widen the research areas of the Department.</p> <p>To get Ph.D. recognition for faculty-2</p> <p>To register for Ph.D. students and Post Doctoral fellows.</p> <p>To publish Research papers in SCI indexed Journals - 10</p> <p>To enhance the h-index and 10 index of the publications.</p> <p>To complete Ph.D. - 3</p>	<p><u>Consultancy</u> To establish the Departmental Consultancy Cell.</p> <p>To offer constancy both academic/research - honorary/paid consultancy</p> <p>To generate consultancy money for the Institution-Rs 50,000/-</p> <p><u>Extension</u> To start a Departmental Scientific Society under HCC.</p>	<p>To strengthen the laboratory by purchasing new equipment through projects.</p> <p>To have collaboration with National Biotechnology and Bioinformatics Companies for internship</p>

		<p>To encourage our students to attend training for competitive exams.</p> <p>To offer monthly aptitude test for the students.</p> <p>To create a Web portal for the Department.</p> <p>To design virtual laboratory for Gene sequencing and specific gene analysis.</p>		<p>To organize an Exhibition on Biotechnology &amp; Bioinformatics.</p>	<p>To apply for Indian patenting-1</p> <p>To start creation of database on Stem Cells</p> <p>To publish Text Book on Molecular Biology-1</p> <p>To guide 6 Ph.D. &amp; 3 M.Phil. students</p>		
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4.	DEPARTMENT OF BOTANY						
	<p>Since all the UG papers including SBE 5 and 2 NME papers and all PG papers were revised, the same will be maintained</p> <p>SBE 3 &amp; 4 will be converted to Theory cum Lab Paper</p>	<p>Study tour /Field visit/ Industrial visits to Research Institute for UG &amp; PG students</p> <p>ICT mode of teaching through SMART class -2 staff/semester,</p> <p>E- lessons-at least 8 per year</p> <p>2 staff members for skill training –recent techniques – training</p>	<p>Proposed to apply for a Major project- (Dr. Catherin Sara)</p> <p>Some staff propose to apply for minor projects</p>	<p>One day Seminar On current topic</p>	<p>Ph.D. guidance - 3 staff</p> <p>M.Phil. – 3 staff members</p> <p>Ongoing Ph.D. - 5</p> <p>Proposed to take 3 candidates for Ph.D</p> <p>Publication of Papers – 6/year</p>	<p>Preparation of Herbal and Kitchen Garden.</p> <p>Hands on training will be given to students of Botany and other disciplines on Mushroom cultivation and herbal oil preparation every year.</p> <p>Programs will be conducted to create Awareness on Plastic Hazards:</p>	

	Plan to start a certificate programme on Development of urban Gardening	for UV Spec. and PCR  Online quiz each Semester for all major core papers for II, III UG & I, II PG  Home assignment, Models, Group discussion  Question Bank for III UG ,MC questions will be prepared				Information through intercom, Conducting Rally inside the campus, Inter departmental Competition on Poster Presentation, slogan writing etc., Display of slogans in the campus.  Replacement of plastic bags by cloth bags for students and staff inside the campus	
5.	DEPARTMENT OF BUSINESS ADMINISTRATION						
	Redesigned the following courses:  1.Information Technology  2. Business Mathematics and Statistics for Managers  3. Marketing Management.	ICT model is to be followed in teaching.  Industrial visits are planned to inculcate Entrepreneurship in students.  Assignments given will enable students to collect data from the industry, Stock Exchange etc. and analyse it.	Two Mini/ Minor Projects will be applied for.	The Association of the department of Business Administration has planned to have a Seminar on Start Ups and to have a series of lectures on various topics like Leadership, Career Guidance, Young Entrepreneurship, GST, etc.	Staff members will publish at least two papers each.		

	<p>4. Production and Operations Management.</p> <p>5. Industrial Law</p> <p>6. Organisational Behaviour</p> <p>7. Security Analysis &amp; Portfolio Management.</p> <p>8. Total Quality Management.</p> <p>9. New Certificate Course titled Event Management is offered to students of other departments</p>			<p>The Association of Disaster Management has planned to have awareness campaign on Disaster Mitigation.</p> <p>With the help of Apollo Hospitals a training programme on giving First Aid in various situations is planned for this year.</p>			
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6.	DEPARTMENT OF CHEMISTRY						
<p>Syllabus revision for V and VI Semesters . Syllabus for self study paper for III B.Sc. Chemistry, Syllabus for three Certificate Courses for I PG and I UG.</p> <p>Industrial training for UG and PG Students.</p> <p>Introduction of Major Elective II – Food Chemistry</p>	<p>LCD teaching / Usage of Smart board</p> <p>Seminar through power point presentation</p> <p>Assignment through CD, Assignment on Field visit /industrial visit.</p> <p>Preparation of Models and E-content.</p> <p>Publishing the report on awareness of concepts connected to syllabi.</p> <p>Online quiz, Remedial coaching and frequent tests.</p> <p>Buzzing session, Group Discussion.</p>	<p>Proposal will be sent for Six Minor projects.</p> <p>To motivate the students to apply for summer projects.</p>	<p>To organize one day seminar</p> <p>Workshop for non-teaching staff</p> <p>To organize orientation for staff on Physical chemistry Practicals.</p> <p>To Conduct Training Programme on Soft Skill for III UG students.</p> <p>To Conduct Intercollegiate Competitions</p> <p>Exhibition on ‘Food Chemistry</p> <p>To encourage PG and UG students to actively participate in Seminars/ Conferences/ Workshops and to present papers.</p>	<p>Staff doing Ph.D. - 6</p> <p>Staff members applying for Ph.D. Guideship - 3</p> <p>Paper Publications 20- 22 in International / National Journals.</p> <p>Digitalization of UG &amp; PG Projects</p>	<p>Members of various boards of university and autonomous institution.</p> <p>Doctoral committee members.</p> <p>NET/SLET coaching for PG Students.</p> <p>Plan to sign two MoU’s with cement and Sugar industries.</p>	<p>Students’ educational tour.</p> <p>Industrial visits for all classes.</p> <p>To strengthen PTA and Alumnae through face book, creation of group Mail ID</p> <p>To develop interpersonal relationship, staff picnics and academic and non academic get together will be conducted.</p> <p>To strengthen Book bank for poor students.</p> <p>Software to take stock of chemicals.</p>	

7.	DEPARTMENT OF COMMERCE						
<p>Introduction of self study Papers for Post Graduates</p> <p>Enabling students to have hands on experience by the introduction of courses with practical training</p> <ul style="list-style-type: none"> <li>- Creative Advertising</li> <li>- On line share trading</li> <li>- Computerised Accounting</li> <li>- entrepreneurship training</li> </ul> <p>As part of curriculum</p> <ul style="list-style-type: none"> <li>-Industrial visits will be arranged for the students to enable them to</li> </ul>	<p>ICT materials to be used for teaching</p> <p>Creation of database of ICT materials for selected subjects</p> <p>Hands on training for the skill based elective course Entrepreneurial Development in tie-up with EDC Holy Cross College, TIDITISSIA</p> <p>Assignments are made practical for the course Financial Services.</p>	<p>Staff to apply for Major and Minor Projects in the Year 2017-18</p> <p>2 major projects</p> <p>10 minor projects</p>	<p>National Seminar on Emerging trends in Banking and Insurance</p> <p>Symposium on the impact of GST</p> <p>Workshop in January 2018 on the topic Consumer Protection, Counseling</p> <p>To conduct soft skill programme for final year students</p> <p>One day Programme for the out-going students on the topic Life Skills will be held in December 2017</p> <p>Guest lectures will be arranged on the basis of the needs of the students on various topics as</p>	<p>Books to be Published - 5</p> <p>Yearly Journal</p> <p>Staff to get Ph.D Guideship -2</p> <p>Staff to get Ph.D-3</p> <p>Papers to be Published - 2 per staff</p> <p>Papers to be presented – minimum 2 per staff in International Conferences</p> <p>Students of final year UG and PG to go for Paper Presentation (Each student Two) in other colleges</p> <p>M. Phil students will publish two papers before their viva-voce</p>	<p>Consultancy by staff</p> <p>Staff as visiting faculty, Project Guide in TNOU &amp; Alagappa University</p> <p>Staff as visiting faculty in Bharathidasan University</p> <p>Consumer Awareness Campaigns in Villages</p> <p>Staff to other foreign University as exchange programme</p>	<p>Classrooms with LCD facility - 1+2</p> <p>Department Library</p> <p>Book Bank Scheme for needy students</p> <p>To encourage the students to contribute financially for the fees of the other poor students in need</p>	



<p>gain exposure in the field and to obtain practical knowledge. - Choice based curriculum designed for offering three streams of courses in Allied Papers to specialize in the areas of Finance , Marketing and Human Resources</p> <p>Curriculum is revised to include the recent changes in the following subjects. 1.NME- Services Marketing and Customer Relationship</p>			<p>suggested by the students</p> <p>Workshops for teaching staff on Writing Research Proposals</p>			
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	2.Allied-Principles of Accountancy  3. Allied Accounting and Financial Management						
8.	DEPARTMENT OF COMPUTER SCIENCE						
	<p>Certificate Course - Office Tools Lab (UG &amp; PG)</p> <p>Diploma Course - DCA</p> <p>Implant Training</p>	<p>Teaching - Net Savvy - Power Point Presentation - Role Play</p> <p>Demonstration - Model Preparation - Software Developing</p> <p>Learning - E-Class - E-Content Presentation - E-Learning</p> <p>Evaluation - Aural &amp; Oral via Web Chat - Online Testing</p>	<p>Minor Projects - 5</p> <p>Major Project - 1</p>	<p>Conference – 1 Workshops - 7 - Big Data Analytics - Distributed Technologies - Dynamic Website Creation using LAMP. - Open Source Software - Hardware and Networking concepts - Developing using Android/IOS Apps - Soft Skills</p> <p>Seminars – 3 -Emerging Trends and Job opportunities and Expectations. -Cloud, A Journey</p>	<p>Plan to publish papers: National level-20 International level -10</p> <p>FIP - MATLAB - Math works -The Network Simulator - ns-2 and ns-3. -The Cloudsim Framework</p>	<p>Five Projects Planned for Sennakarai &amp; South salakadu Village</p> <ol style="list-style-type: none"> <li>1. Computer Literacy</li> <li>2. Online Services</li> <li>3. Tree Plantation</li> <li>4. Self Employment</li> <li>5. Alcohol De-addiction</li> </ol> <p>Software Development (At least 5) -Library Information System. - Rescapes. -Women’s Cell. -Student Information System -Website Development</p>	<p>Association Meetings - 15</p> <p>Magazine Release - Com’fete ’18</p>

		- Online Debugging		-Project Development Life Cycle.			
9.	DEPARTMENT OF ECONOMICS						
	<p>Introduction of New courses for UG programme</p> <p>1.Monetary Economics</p> <p>2.International Economics</p> <p>Department will offer the following certificate courses:</p> <p>1.Aari and Hand Embroidery work</p> <p>2. Personality Development</p> <p>The following course will be offered by EDC Arts and Crafts,</p>	<p>Usage of smart board for every course, at least two hours per semester by each faculty.</p> <p>Reading materials will be made available through teacher blog</p> <p>E-content Lessons to be prepared by every faculty.</p> <p>Remedial classes for slow learner</p> <p>Activity based evaluation methods</p>	<p>Minor Research Project proposals to be sent to funding agencies</p>	<p>One-day National Conference to be organised.</p> <p>One-day workshop on Research methodology to be organised.</p> <p>One-day Seminar on Goods and Services to be organised.</p>	<p>To attend and presenting papers in National and International Conferences</p> <p>Papers to be published</p>	<p>Involvement of students in awareness programmes through women's cell</p>	<p>SPSS software, Photoshop &amp; Page Maker to be installed in the Department &amp; library.</p> <p>Two computers required for research scholars.</p>

	Hand Embroidery, Doll making, Artificial flower vase making						
10.	DEPARTMENT OF ENGLISH						
	30 hours Spoken English Certificate Course for the I Year Students.  Journalism Certificate Course for the students  Guest Lectures to be arranged for M.Phil, PG and UG students by the English Literary Association.  Group Assignments	All classrooms to be upgraded to Smart classrooms.  Introducing usage of various mobile applications to promote learning as a part of M-learning.  In Evaluation, listening to be added as a component and Audio files to be used for testing.  Score sheet to be introduced for II M.A for the EEE paper.  E-Content to be prepared  Teaching Practice for	Minor projects to be taken up by faculty.	Workshop on Teaching Techniques. Seminar on Entrepreneurship.  National Seminar sponsored by ELTAI	4 Ph.D. Registrations by faculty.  4 Ph.D. Registrations in the Research Dept.  79 faculty paper presentation and publication of papers and online publications.  Faculty to apply for and receive Ph.D. guideship.  Faculty to apply for and receive M.Phil. guideship.  50% paper presentation and publication of papers and online publications by final year U.G. and P.G.	Honorary consultancy by Faculty  ACME (Intercollegiate Competition).  Language Lab (MoU).  A Symposium of Literary Events  An MoU with department of RESCAPES for Teaching English  To Start a Journal	Upgradation of the Library.  To Start a Book Club that has monthly meetings for the students.  Sharing of Teaching Practices among the Staff (every 1 <sup>st</sup> Friday)

	<p>for I PG students on the 4 Papers based on SET / NET / TET questions and Quiz I and II to be based on group assignments.</p> <p>Bridge Course for I UG students</p> <p>Best Practices: Spoken English certificate course.</p>	<p>MPhil students within the Department.</p> <p>Self Study paper directly related to the Project.</p>			<p>students and M.Phil. scholars.</p> <p>Mandatory paper Presentation.</p> <p>Initiating students for Paper Presentation and Publication from I UG onwards. (OD is recommended)</p> <p>An effort to publish a book on poetry written by our students.</p>		
11.	DEPARTMENT OF FRENCH						
	<p>Bharathidasan University based syllabus and course pattern for French</p>	<p>Evaluation of academic skills by conducting internal tests, assignments, seminars and quizzes</p> <p>French association inaugural in July 2017</p> <p>French Elocution coaching in July &amp; August 2017</p> <p>French study tour in</p>		<p>To participate in inter-collegiate competitions at American College, Madurai in September 2017</p> <p>Inter departmental competitions coaching in December 2017 &amp; January 2018</p>			<p>To attend French congress at Madurai Kamaraj University in February 2018</p>

		<p>August 2017 – a creative question based on it for I or II internal test</p> <p>Extra coaching class and slip tests for weak students</p> <p>For every class test and quiz I &amp; II two different question papers and two keys are set</p> <p>Assignment – Picture album based on the grammar lessons for seminar component – coaching for French dialogues, French songs, French elocution, picture/poster reading in French</p> <p>French Association Valedictory in March 2018</p>		<p>French Cultural day – Holfrest on 8<sup>th</sup> January 2018</p>			
12.	DEPARTMENT OF HINDI						
		<p>Hindi Association Inaugural Geethanjali Samithi– 24<sup>th</sup> July 2017</p>			<p>Staff completed Ph. D. - 1</p>		<p>Students will attend intercollegiate programmes / seminars / workshops conducted in other colleges</p>

		Study Tour – August 2017					
		Cultural Programme and valediction– January 2018					
		To Conduct Various Competitions					
13.	DEPARTMENT OF HISTORY						
	To introduce new papers on 1. South Indian Art and Architecture 2. Economic History of Modern India 3. Principles of Archaeology	PPT Debate Group Discussion Map Study Scaffold Learning	Minor Projects-3  Major Project-1	Inauguration of History Week.  National Seminar on Indian Constitution,  International Conference on India’s International Relations.  One Day Workshop on “Significant aspects of	Paper Publication in UGC prescribed Journals.  Staff Members to apply for Ph.D Guideship.  Book Publication-2	MoU with Soc Sead,  MoU with Dr. Rajamaanickanar Kattida Kalai Aaraichi Maiyam, Trichy.  MoU with Record Centre  MoU with Chennai Archives,  MoU with Tiruchirappalli Museum.	Computer-2 LCD Screen-1 Research Room -2 Table, Chair, Mike and Speaker.

				<p>Dravidian Architecture and Sculpture”.</p> <p>One Day Workshop on Social Issues in Tamilnadu.</p>		<p>MOU with Archaeological Centre in Dharmapuri.</p> <p>Monuments visit to Gangaikondacholapuram, Dharasuram, Moovalur Kovil, Big Temple in Tanjore.</p> <p>History IAS Academy</p>	
14.	DEPARTMENT OF MATHEMATICS						
	<p>Certificate course in LATEX for PG students and Aptitude skills for competitive examinations for UG students</p>	<p>Preparation of e-content for one unit in each Major paper</p>	<p>Atleast one Major project</p> <p>Atleast four Minor Projects</p>	<p>Activities of Maths Genius Club, Inter collegiate competition</p> <p>Two days work shop for PG students and one day seminar for all Students</p> <p>Each faculty to attend atleast one conference and to present a paper</p>	<p>Publication – Intrnl. Journals-45</p> <p>Five Staff will complete Research and one Staff to register for Ph.D</p> <p>Three staff to apply for M.Phil. guide ship and one for Ph.D. guide ship</p> <p>Papers to be presented by students in conferences within and outside campus</p>	<p>Teaching Mathematics through models and Exhibition in RESCAPES village</p>	<p><u>Additional Information</u></p> <p>Preparation of albums on current affairs in Mathematics and about the Mathematicians</p>



15.	DEPARTMENT OF PHYSICS						
Main courses for III UG revised  Theory cum lab paper introduced in SBE course	Preparing E content (10) lessons  On line submission of assignment by students through blogs.  Uploading lessons in Blog	PG Students will be encouraged to take projects at eminent research centres such as Kalpakam, DMRL, ECRI, BDU  Minor Research Projects – 3	One day state level seminar on “Astrophysics”	Papers to be Presented -5  Journal Publications will be at National level -3 International level-2  M.Phil. & Ph.D. guides – 3  Applied for M.Phil. guideship - 2	Sending students to industries, field visit to eye hospitals, a visit to Anna Planetarium	To repair the equipments in the physics lab & buy instruments.  To conduct NGPE exam	
16.	DEPARTMENT OF PSYCHOLOGY						
<u>Semester I</u> 4 Major core papers 1 Elective paper  <u>Semester II</u>  4 Major core papers 1 Elective paper NME Modification	Evaluation on seminar and assessment  Using technology to impart Knowledge and skills  Case studies	----	Seminar on “Thinking and its process”  Workshop on - -Cognitive development  Workshop on - “Basic skills of counseling”  Workshop on - Play development therapy  Conference-“Wellness of Adolescence”	Paper presentation By staff - 2 By students -2	Cognitive learning by visit to -all the special schools and -psychiatric departments  Visit to orphanage and old age home to study child and geriatric development	To procure basic infrastructure for the department  Up gradation of psychology lab  To procure library books	

17.	DEPARTMENT OF REHABILITATION SCIENCE						
<p>Training in Computer skills for the children with visual impairment (10 months)</p> <p>Certificate Course on sign language and Communication Disorders (1 week)</p> <p>CRE Programme by Rehabilitation Council of India (2)</p>	<p>Interactive Participative Learning</p> <p>Case Review once in two weeks</p> <p>Preparation of awareness material, creative and low cost teaching aids for children with disabilities</p> <p>Preparing e-content/Use of Google education tools</p> <p>Conduct departmental exhibition for Higher Secondary Students in Trichy”</p> <p>Organize a camp for I year students</p> <p>Internal assessment</p> <p>Online Testing</p>	<p>1 Major project ongoing</p>	<p>To attend Workshops / Seminars (1 per staff member)</p> <p>To organize workshops/ seminar on:</p> <p>a) Project management</p> <p>b) Cochlear Implants / amplification devices</p> <p>c) Assistive technology for sensory disabilities</p> <p>c) Developmental Disabilities</p> <p>d) Inclusion Behavior modification techniques</p> <p>e) Identification, assessment &amp; referral services for visually impaired</p>	<p>Paper presentation (1 per staff member)</p> <p>Paper Publications: National Journal - 1 per staff</p> <p>International Journal – 1 per staff</p> <p>Book Publication - 1</p> <p>Guiding Research</p> <p>Ph.D. Registration - 2</p>	<p>Therapeutic/Educational Intervention</p> <p>HEPSN activities</p> <p>Awareness programs in regular schools</p> <p>Need based community camps</p> <p>Screening in primary schools and villages</p> <p>Parental Counseling in Blossoms Opportunity School and NEST</p> <p>Technical support for outside students in Edu. Tech. Lab</p> <p>Home based training for children with disabilities</p>	<p>E-content for Special Educators, Regular Teachers, Parents</p> <p>Department Online Newsletter – ECHO</p> <p>Establishing MoU with Local/National/ International Agencies</p> <p>Addition of books for Rs. 20,000/-</p> <p>Student support services</p> <p>1. Earn While You Learn Scheme (EWYL)</p> <p>2. Job Placement Cell (JPC)</p> <p>3.Rehab Wings (Student Voluntary Forum)</p> <p>4. Award – Best Rehab Worker</p>	

		<p>Open Book Quiz</p> <p>Updating/preparation of question banks</p> <p>Inclusion of 5 questions on comprehension in quiz</p> <p>Impact study departmental programs</p>		<p>Need based training/ for development of extra curricular activities for the differently abled</p> <p>To organize a workshop on Research Methodology for Ph.D. candidates</p> <p>To organize a Conference</p>		<p>Need based Therapy for Children with Disabilities in RAINBOW</p> <p>Celebrate World Disability Day</p> <p>Thai Suvai activities</p> <p>Campus Company: a. Scribbles- stationery sales b. Copycat – Xerox facility c. Munch - snacks</p>	<p>Extra-curricular Activities</p> <p>1. Talent Display of Differently Abled</p> <p>2. Intra department competitions for Rehabilitation students</p> <p>Family Co-operation</p> <p>1.Parent Teacher Networking</p> <p>2.Sibling support</p> <p>Networking</p> <p>1. Feedback and placement- user agencies</p> <p>2.Online feedback from alumnae</p> <p>3.Alumnae contribution</p>
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18.	DEPARTMENT OF SOCIAL WORK						
	<p>Extra Credit courses</p> <p>Self Study Paper-1 Certificate</p>	<p>One short term course</p> <p>One refresher course for all the faculty</p> <p>International exposure and exchange for staff</p>	<p>One inter-collegiate NET coaching for social work</p>	<p>one UGC minor project by each faculty every year</p>	<p>International Conference on Contemporary Issues of Professional Social work – Challenges</p>	<p>Group project- students organize mass programme based on the contemporary issues.</p>	<p>Smart Board</p> <p>Computer with NET connection for all the staff</p>

	<p>Course-2</p>	<p>and students</p> <p>Periodical E-lessons – minimum One Lesson Per staff per year.</p> <p>Continuing the fervent up gradation of AIB</p> <p>To explore and experiment on a new initiative on Internet Radio</p>	<p>students</p> <p>Mobilizing students from other states for admission</p> <p>Creating placement brochure for every year</p> <p>Scholarship and financial support for students</p> <p>One social initiatives apparent to the current context</p> <p>Creating Gender sensitization</p>	<p>2. Book Release - Safe City for Women.</p> <p>To undertake government projects other than from University Grants Commission</p>	<p>and Responses</p> <p>Publishing scientific abstracts of the individual faculty with citation index – minimum one publication per year per staff.</p>	<p>Innovative field based assignment with media documenting in the third Semester</p> <p>Public Sanitation Project</p> <p>MoUs with Non-Governmental Organizations for internship.</p> <p>Strengthening the Disaster Resilient Club.</p> <p>Consultancy : To set up a Resource Centre For Transgender community</p> <p>Resource Person For Adolescent Sex Education In Govt. Schools in the College adopted villages.</p> <p>Counseling –all women police station.</p>	
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						Active participant in district legal service authority  At least one MoU with corporate to enable CSR initiatives to promote education for the poor students per year.	
19.	DEPARTMENT OF TAMIL						
	<p>Updation Syllbus of Illakiya varalaru</p> <p>Online Quiz</p> <p><u>Temple Study:</u> Tour to Various Places in Tamil Nadu</p> <p>Temple Study Tour – Part I Language – Aug – 2017 (All II Year Students)</p> <p>Study – Tour</p>	<p>Field based assignments –</p> <p>To guide Students to take Classes.</p> <p>Field Visit</p> <p>Evaluation for assignment / Seminars</p> <p>Group Dynamics</p> <p>Teaching and learning through Smart classes</p>	-----	<p>Staff will Participate/Present Papers in National/ International Seminars.</p> <p>To present papers through websites at the Dept Level.</p> <p>One day Workshop for creative writing</p> <p>One day Seminar on “Modern Literature”</p> <p>UG Students –</p>	<p>Paper Publication</p> <p>National - 6</p> <p>International - 6</p>	<p>Staff – Going as Resource Persons to Various Social Groups/College</p> <p>Resource persons for work shop</p> <p>External Examiners for M.Phil. &amp; Ph.D. Viva voce.</p>	<p>To celebrate Muthamil Vizha.</p> <ol style="list-style-type: none"> <li>1.Inter Collegiate Level</li> <li>2.Competitions</li> <li>3.Essay Writing</li> <li>4. Drama Competition</li> <li>5. singing , poetry writing</li> </ol>

	(PG Students)	Staff members have to Publish E-content. CD on various topics in Tamil Literature.		Exhibition on Culture and Historical Places in Tamil Nadu			
20.	DEPARTMENT OF VALUE EDUCATION						
	<p>Specified syllabus for each UG / PG class for Ethics / Bible / Catechism</p> <p>At least two guest lectures must be conducted for each year and each group on subjects that needs further information</p> <p>Text books are ready for Ethics and Catechism for all UG classes for this year 2017 – 2018</p>	<p>The teachers have to give notes / hand outs for various topics for each unit to facilitate students learning</p> <p>Audio-Video aids to be used in teaching</p> <p>Teachers can take classes creatively – student centred teaching through role play, quiz, debate and teacher – student interaction.</p> <p>Let the students have plenty of home exercises (reading, sharing views and answering questions, quiz) for better understanding and learning.</p>		One day national conference to be held on 29 <sup>th</sup> November 2017	A handy booklet is to be released each term with contribution from the students. Encourage the students to be creative and innovative in writing puzzles, short moral stories, jokes, riddles, important news bit and so on.	<p>MAM: Phase I – Breathing and self awareness, will be conducted as usual, for all I UG classes - Catechism, Bible and Ethics students in turns on III day order in the chapel. Attendance is compulsory and marks are allotted for the same.</p> <p>Teachers in-charge should accompany the students of their respective classes without fail. They must bring the students to the chapel, take attendance and stay till the end of the class. No excuse will be accepted for the absence of teachers.</p>	<p>Bible day celebration is to be held on 23<sup>rd</sup> September 2017</p> <p>Way of the Cross to be conducted during Lenten Season at 1.45 P.M. on Fridays in the chapel</p> <p>Departmental prayer to be conducted in the college chapel/prayer room/ department</p> <p>Additional focus: To teach students to be eco-friendly and nature loving and not to destroy plants, to respect mother earth and to learn to conserve water and not to waste water.</p>

		<p>Internal test is compulsory.</p> <p>No exemption from Test and no re-test as per university rule</p> <p>Internal Test – There is only one internal test on 29<sup>th</sup> January 2018. All the five units of the text are taken for the internal test</p> <p>Question paper setting for Semester Examination for I &amp; II years</p> <p>This year III year Catechism, Bible and Ethics questions will be set by the external examiners, we will correct the papers – a trial and an innovation</p>				<p>Phase II – Mindfulness will be started for II UG students during the ethics hour. Rev. Fr. Cyril SJ, Bodhi Zendo, Perumalmalai puram is the training master.</p> <p>Retreats/orientations for students to be held on 31<sup>st</sup> August and 1<sup>st</sup> September 2017.</p> <p>Staff retreats / orientations for teaching and non-teaching, will be held as scheduled during the academic year.</p>	
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		<p>CIA Submission – 23<sup>rd</sup> February 2018</p> <p>Start the classes with five minutes of silence before class which will help them to calm the senses, develop an inner silence, awareness and full concentration – very conducive for better comprehension and assimilation of the lesson that is taught.</p>					
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21.	DEPARTMENT OF VISUAL COMMUNICATION						
<p>There were few addition and removal of few lessons in certain subjects for the updation in semester VI –Script Writing</p> <p>‘Vis Expo’ Gallery exhibition of Students practical work every semester</p> <p>Preparing students for</p>	<p>Panel of Experts</p> <p>Lectures with Discussion</p> <p>Film Analysis</p> <p>Industrial Visits</p> <p>Group Discussions</p> <p>Field study</p> <p>Internship in media agencies</p> <p>Case studies</p> <p>Assignments</p> <p>Surveys</p>	<p>To apply for one mini project and one minor project</p>	<p>Staff will Participate / Present papers in National / International Seminars/Conferences.</p> <p>Seminars</p> <p>1.One day seminar on Journalism and Reporting Skills-July 2017</p> <p>2.Media Education- “Awareness Campaign (for school children)</p> <p>3 .Filmic Tryst – Digital screening and Reviewing-(Every Month)</p>	<p>1.Publication of Research Papers (6)</p>	<p>Resource persons to various Social Groups / Colleges/ schools /Workshops.</p> <p>Mass creation of YOUTUBE channels by students.</p>	<p>MoU’s and Tie – ups:</p> <p>-S TV-Television Channel</p> <p>-Makkal Kural-Press</p> <p>-Swasam Magazine</p> <p>Youtube Channel</p> <p>Competitions:</p> <p>Pictura ’17 –</p> <p>-Drawing competition for school children/college.</p> <p>-Media. Com- Inter collegiate competition</p> <p>Film Festival’18</p> <p>-Ad campaign on- SAVE OUR SOIL</p> <p>-Street theater</p> <p>-Flash mob</p>	



	NET/SET Exam.	<p>Guest speakers</p> <p>Projects-2d animation, 3d max, Print Advertisement Short film/ Documentary production</p> <p>Preparing E- Learning content for remaining subjects by each staff</p> <p>Preparation of Portfolio by Final year UG students for Interview purpose.</p>		<p>Workshops:</p> <p>1. One day workshop on Photography-August 2017</p> <p>2. Video production – September 2017</p> <p>3. Radio Jockey Training January-2018</p> <p>4. Animation- February 2018</p>			<p>Industrial Visits:</p> <p>1. Newspaper Organisation- 'The Hindu' Press</p> <p>2. Hello FM 106.4</p> <p>3. Hyderabad- Film City</p> <p>4. Kallanai-Visual Literacy &amp; Drawing</p> <p>5. Visit to Film Studios Prasad -Chennai</p> <p>Department Releases:</p> <p>1. Short Film and Documentary</p> <p>2. Department News letter.</p>
22.	DEPARTMENT OF ZOOLOGY						
	<p>Minor inclusions will be made based on UGC-NET &amp; International University Syllabi</p> <p>Minimum 2 Certificate courses will be applied to UGC</p> <p>2 Add on courses will be applied to UGC</p>	<p>Preparation of study material and manual for Theory and Practicals respectively (Major core papers)</p> <p>Preparation of Virtual Lab CD's</p> <p>Study tour will be arranged to various Research Institutes and biotechnology based industries</p>	<p>10 major projects and 2 minor projects will be applied.</p> <p>UGC-SAP will be applied for</p> <p>1 Core project at the department level will be applied for</p>	<p>1 National conference will be organized</p> <p>1 Webinar (Conference) will be organized</p> <p>2 workshops will be organized</p> <p>Festole 2017 Expo Day (Intercollegiate exhibition)</p> <p>Summer school programmes on Animal cell culture techniques &amp; Bioinformatics tools</p>	<p>20 papers with IF will be published</p> <p>Revised copy of EVS text Book</p> <p>2 Text Books will be published</p>	<p>Amount to be generated through consultancy - Rs. 50,000</p> <p>Sericulture, Animal handling and Rearing</p>	

				for Physics/ Chemistry/ Life science students will be arranged.			
23.	DEPARTMENT OF DMLT						
	<p>This course helps students to become medical lab technologists.</p> <p>The papers in the curriculum are:</p> <p>General Principles of lab equipments Anatomy &amp; Physiology Biochemistry Microbiology Serology Haematology Blood Banking Clinical Pathology Histopathology Immunology Clinical Biochemistry</p>	<p>The theory classes will be conducted in the morning session and the practical classes will be held in the afternoon session.</p> <p>Internal evaluation of the Students is done by following CIA pattern</p> <p>The evaluation is conducted by Academic board, AIMLTA in non semester pattern.</p>	---	Plan to conduct workshop on Microbiological techniques for diagnosing diseases.	Plan to publish research articles in International and National journals.	Plan to buy biochemistry auto analyzer and haematology for practicals.	<p>To conduct “Blood Typing and colour blindness screening camp” for the students of Government Schools.</p> <p>Plan to visit the laboratories of the various diagnostic centres.</p> <p>Plan to conduct implant training for the final year students.</p>

**Annual Plans for 2018 – 2019**

Sl. No.	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR / MINOR	SEMINAR / CONFERENCE / WORKSHOP	RESEARCH / PUBLICATION	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
1.	DEPARTMENT OF AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY (BASLP)						
	RCI based syllabus and course pattern for BASLP	Evaluation of academic skills by conducting internal tests and clinical practical skills by Clinical assessment & Management  English competency of students will be improved by giving spoken English classes  Clinical conference  Active Learning strategies  To provide clinical experience through postings in clinics across Tamil nadu  To improve clinical competence students will be sent for field visits and awareness camps  To organize Webinars	To do survey study on Speech disorders  To develop speech assessment test material in Tamil	To Attend Indian Speech and Hearing Association Conference  To attend TANISHA  To attend Life Long Learning series conference  To attend Kerala ISHACON  To attend world congress conference	To Publish in Journal of Indian Speech & Hearing Association (JISHA)  To present scientific paper oral presentation in Indian Speech and Hearing Association Conference  To present a poster & scientific oral presentation on Tamil Nadu Speech & Hearing association  To publish in journals with high impact factor	Conducting camps with collaboration under SSI camps  To conduct the Speech & Hearing screening camps across college  To conduct the Speech & Hearing in collaboration with Lion's Club  Conducting camps for early identification of communication disorders	To establish the Audiological Screening & Diagnostic Unit  To establish Stroke Rehabilitation Unit  To establish Voice lab by procuring voice assessment software's  To procure compulsory reading books as per RCI norms
2.	DEPARTMENT OF BIOCHEMISTRY						
	✓ To start a PG course	Use of Blogs/ E-contents for all subjects  Different modes of assignments and seminars (Working models, field visits, case studies, preparation and taking class for school students, album making Poster and paper presentations (mandatory))	Minor Project-2	✓ First aid management workshop  ✓ Food Processing Technology  ✓ Electrophoretic Workshop	PhD completion-1 Paper publication-2	✓ Bioscintillators – A Science cum Health Awareness Exhibitions At Rural Schools  ✓ Blood sugar screening  ✓ Blood typing in schools	STUDENT SUPPORT SERVICES:  Counselling  ✓ Summer Internship: On the job training  ✓ Intradepartmental /Interdepartmental/Intercollegiate Competition

						<ul style="list-style-type: none"> <li>✓ Anemia screening in Rescape village schools and assessment after <i>supplementation of fortified food (if fund is provided)</i></li> <li>✓ Assessment of Nutritional Status and deficiency in school children</li> <li>✓ Soil analysis <i>(if fund is provided)</i></li> <li>✓ Water analysis <i>(if fund is provided)</i></li> </ul>	
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3.	<b>DEPARTMENT OF BIOTECHNOLOGY &amp; BIOINFORMATICS</b>						
<ul style="list-style-type: none"> <li>• The curriculum will be updated in accordance with the most competent Universities in emerging areas of Research.</li> <li>• To start Five Year Integrated Life Science Course.</li> <li>• To conduct regular CSIR Coaching for Life Sciences with Course material.</li> </ul>	<ul style="list-style-type: none"> <li>• To prepare study material, e-content and question bank for a specialized course of the Department- CADD-UNITS III &amp; IV.</li> <li>• To prepare course material for CSIR Life Sciences Courses.</li> <li>• To initiate web classes for specific courses.</li> <li>• To promote our faculty to attend workshops and trainings on current research and skill-based techniques.</li> <li>• To encourage our students to attend training for competitive exams.</li> <li>• To offer monthly comprehensive test along with aptitude test for the students.</li> <li>• To post the research publications &amp; standardized protocols for the practical and research in Web portal.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing projects of DBT &amp; UGC</li> <li>• To apply for collaborative Extra Mural Research Major Project to DST</li> <li>• To apply for Research Minor Project to UGC</li> <li>• To apply for PG Student Projects</li> </ul>	<ul style="list-style-type: none"> <li>• To organize one day orientation programme on “Communication Skills”</li> <li>• To organize 2- National Workshops on Bioinformatics- under DBT-BIF.</li> <li>• To organize 15 day National Workshop Advanced Molecular Techniques through DBT, NewDelhi.</li> <li>• To organize National Symposium on Biotechnology &amp; Bioinformatics.</li> <li>• To organize the First annual meeting of the Society.</li> <li>• To organize an International Conference.</li> </ul>	<ul style="list-style-type: none"> <li>• To standardize the research protocol towards product/ technique/ machine/ methodology development.</li> <li>• To increase the number of research and Post doctoral fellows from abroad.</li> <li>• To publish 10 Research papers in SCI indexed Journals at least one in NATURE Publications</li> <li>• To enhance the h-index and 10i index of the publications.</li> <li>• To complete 01 Ph.D</li> <li>• To apply for Indian patenting-01</li> <li>• To create and publish database on stem cells</li> </ul>	<p><u>Consultancy</u></p> <ul style="list-style-type: none"> <li>• To strengthen the Departmental Consultancy Cell with multifaceted expertise faculty</li> <li>• To offer constancy both academic/research - honorarium /paid consultancy</li> <li>• To generate consultancy money to the Institution-Rs 50,000/-</li> </ul> <p><u>Extension</u></p> <ul style="list-style-type: none"> <li>• To Register and start the Departmental Scientific Society under HCC and to promote the faculties, leading scientists, young researchers, scholars and students to join as members for</li> </ul>	<ul style="list-style-type: none"> <li>• To strengthen the laboratory by purchasing new equipment through projects.</li> <li>• To have collaboration with Inter National Biotechnology and Bioinformatics Companies for internship/IV and Placements</li> </ul>	

		<ul style="list-style-type: none"> <li>To design virtual laboratory for Primer designing and gene transfer.</li> </ul>			<ul style="list-style-type: none"> <li>To publish Book – Animal Cell Culture laboratory Manual – 01</li> <li>To publish Book – Bioinformatics Manual on CADD- 01</li> </ul>	active functioning.		
4.	DEPARTMENT OF BOTANY							
	<p>Same syllabus will be maintained for 5 years</p> <p>Study tour /Field visit/ Industrial visit/ Research Institute for UG &amp; PG students</p> <p>ICT mode of teaching through SMART class- 2/staff/semester, E-lessons-atleast 8 per year</p> <p>2 staff members for skill training –recent techniques – training for Fermentor</p>	<p>Online quiz each Semester for all major core papers for II, III UG &amp; I, II PG</p> <p>Home assignment, Models, Group discussion, Role play and Sequence analysis tools.</p> <p>Question Bank for III UG ,MC papers will be prepared</p>	<p>Proposed to apply for a Minor project – Dr. M. Revathi</p>	<p>One day work shop on Tissue Culture/ Exhibition</p>	<p>Ph.D. guidance - 3 staff members</p> <p>M.Phil. – 3 staff members</p> <p>Ongoing Ph.D - 5</p> <p>Proposed to take 3 candidates for Ph.D</p> <p>Papers – 6/year</p>	<p>Awareness programme on Herbal medicine and training on medicinal oil preparation in the adapted villages.</p> <p>Hands on training will be given to Botany and other main students on Mushroom cultivation and herbal oil preparation.</p> <p>Programs will be conducted to create Awareness on Plastic Hazards</p>		
5.	DEPARTMENT OF BUSINESS ADMINISTRATION							
	<p>On – the – job training for students in Banks, business establishments, and audit houses</p>	<p>-ICT materials to be used for teaching</p> <p>- Creation of database of ICT materials for selected subjects</p> <p>- Introduction of new courses like MBA</p>	<p>Major Projects 1</p> <p>Minor Projects 5</p>	<p>Workshops on CONSUMER Awareness Seminar at Regional Level</p>	<p>Books to be Published - 2</p> <p>- Updating qualification of staff</p> <p>- Staff to be awarded Ph.d. –2</p> <p>- Ph.d guidance – 1</p>	<p>Consultancy by staff</p> <p>- Soft Skill programme for final year students</p>	<p>-Classrooms with LCD facility - 2</p> <p>- Department Library with lending books to poor students</p>	

	<p>-Tie – up with Trichy chapter of ICWAI for coaching students for Foundation courses.</p> <p>- Industrial visits will be arranged for the students to enable them to gain exposure in the field and to obtain practical knowledge.</p> <p>- Planner for next semester</p>	<p>- Question bank for one paper</p> <p>-creating blocks for each staff</p> <p>- Practical assignment (Activity based)</p>				<p>-Staff as visiting faculty Project Guide in TNOU &amp; Alagappa University</p> <p>- Staff as visiting faculty in Bharathidasan University</p>	
6.	DEPARTMENT OF CHEMISTRY						
	<p>Complete revision of syllabus for UG, PG and M.Phil courses.</p> <p>Industrial training for UG and PG Students.</p>	<p>LCD teaching/Usage of Smart board seminar through power point presentation.</p> <p>Assignment through CD, Assignment on Field visit/ industrial visit.</p> <p>Preparation of Models and E-content.</p> <p>News letter for science department.</p> <p>Online quiz remedial coaching and frequent tests.</p>	<p>Proposal will be sent for three minor projects one major project and 5 student projects.</p> <p>Motivate the students to apply for summer projects. 10 individual projects by staff.</p>	<p>To organize National conference.</p> <p>To conduct Inter collegiate competition.</p> <p>Exhibition on Geo Chemistry.</p> <p>To encourage PG and UG students to actively participate in Seminars/ Conferences/ Workshops and to present papers.</p>	<p>Staff doing Ph.D – 6</p> <p>Staff members applying for Ph.D. guide ship – 3</p> <p>20 Papers will be published in International / National Journals.</p> <p>Digitalization of UG &amp;PG Projects.</p>	<p>Members of various boards of university and autonomous institution.</p> <p>Doctoral committee members.</p> <p>Plan to sign one Mou with Cement industry.</p>	<p>Educational tour.</p> <p>Industrial visit for all classes.</p> <p>Strengthen PTA and Alumnae Through face book, creation of group Mail ID</p> <p>To develop interpersonal relationship, staff picnics and academic and non academic get together will be conducted.</p> <p>To strengthen Book bank for poor students.</p> <p>Visit to laboratories of various universities.</p> <p>To equip the lab with additional instruments.</p>
7.	DEPARTMENT OF COMMERCE						
	<p>- On – the – job training for students in Banks,</p>	<p>- ICT materials to be used for teaching</p> <p>- Creation of database of ICT materials for selected subjects</p>	<p>- Minor Projects 3</p> <p>- Major Projects 2</p>	<p>-International Conference on finance.</p>	<p>- Paper presentation 5</p> <p>Paper publication - 5</p>	<p>- Consultancy by staff</p> <p>- Sr. Bridget IMC programme</p>	<p>-Classrooms with LCD facility - 1</p>

	<p>business establishments, and audit Firms and make it part of the regular courses</p> <p>-Tie – up with Trichy chapter of ICWAI for coaching students for Foundation courses.</p> <p>- Introduce Business Analytics</p> <p>- introduce one paper for competitive exams</p>	<p>- Inter-disciplinary teaching</p>				<p>- Staff as visiting faculty Project Guide in TNOU &amp; Alagappa University</p> <p>- Staff as visiting faculty in Bharathidasan University</p> <p>- Staff as visiting faculty to CMA</p>	<p>- Encouraging the alumnae to contribute books to the department library</p>
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8.	DEPARTMENT OF COMPUTER SCIENCE						
<p>Certificate Course</p> <p>- DeskTopPublishing</p> <p>-Ms-Office Package</p> <p>-SAP Overview</p> <p>Diploma Course</p> <p>- DCA</p> <p>Implant Training</p> <p>Internship</p> <p>Bridge Course</p> <p>- Programing Practices</p> <p>- Soft Skills</p> <p>Crash Course</p> <p>- Office Automation</p> <p>- Learning to use Laptop</p>	<p>Teaching</p> <p>- Net Savvy</p> <p>- Power Point Presentation</p> <p>- Role Play Demonstration</p> <p>- Model Preparation</p> <p>- Software Developing</p> <p>Learning</p> <p>- E-Class</p> <p>- E-Content Presentation</p> <p>- E-Demonstration</p> <p>- E-Learning</p> <p>Evaluation</p> <p>- Aural &amp; Oral via Web Chat</p> <p>- Online Testing</p> <p>- Online Debugging</p>	<p>Information System for RECAPES Villages</p>	<p>Workshop – 3</p> <p>Emerging Trends</p> <p>SoftSkills</p> <p>IOT Projects</p> <p>Seminar -2</p> <p>Webinar-2</p> <p>National Seminar-2</p>	<p>Planned to Publish 5 Papers</p> <p>One Book to be Published</p> <p>2 will enroll for Ph.D.,</p> <p>Orientation on Research Work</p>	<p>Five Projects Planned for Devimangalam Village</p> <ol style="list-style-type: none"> <li>1. Computer Literacy</li> <li>2. Water Harvesting</li> <li>3. Tree Plantation</li> <li>4.Strengthening of SHG’s</li> <li>5. Conducting Quiz and Puzzle.</li> </ol> <p>Software Development</p> <ol style="list-style-type: none"> <li>1. Web Site</li> <li>2. Online Quiz</li> <li>3. HRD System</li> </ol>	<p>Association Meeting - 8</p> <p>Inter Departmental Programme - Compfest'18</p> <p>Intercollegiate Programme – Webfest'18</p> <p>Intra Departmental Programme – Web Scintillators'19</p> <p>Cyber Fest'19</p> <p>Magazine Release - Com'fete 2018 - 2019</p>	

9.	DEPARTMENT OF ECONOMICS						
<p>* Department will be offering a certificate course on “Communication and Interview facing skills”</p> <p>* Department will be offering a self-study course on “Agricultural Economics” for I.P.G.</p> <p>* The following course will be offered by EDC Arts and Crafts, Hand Embroidery, Doll making, Artificial flower vase making</p>	<p>*Reading materials will be made available through teacher blog</p> <p>*e-content Lessons to be prepared by every faculty.</p> <p>*Remedial class for slow learners</p> <p>*Activity based evaluation methods</p>	<p>* Minor Research Project proposals to be sent to funding agencies</p>	<p>* One-day Seminar to be organised.</p> <p>* One-day workshop to be organised.</p>	<p>*Attending and presenting papers in National and International Conferences</p> <p>*Papers to be published</p> <p>* Encouraging students to publish papers.</p>	<p>*Consultancy - Nil</p> <p>*Involvement of students in awareness programmes through women cell</p> <p>* Income generating activities for the students and for poor marginalized women folk of our neighborhood.</p>	<p>*Two computers with net connection are required for research scholars.</p>	
10.	DEPARTMENT OF ENGLISH						
<p>30 hours Spoken English Certificate Course for the I Year Students.</p> <p>Guest Lectures arranged for M.Phil, PG and UG students by the English Literary Association.</p> <p>Communication Lab to be used for internal testing.</p>	<p>Introducing usage of various mobile applications to promote learning as a part of M-learning.</p> <p>In Evaluation, Listening to be added as a component and Audio Files to be used for testing.</p>	<p>Mini/Minor projects to be taken up by faculty.</p>	<p>Workshop on Journalism.</p> <p>Seminar on Event Management.</p> <p>Workshop on M-learning for students.</p> <p>International conference.</p> <p>Book Club :</p> <p>Review of a book once in a month.</p>	<p>2 Ph.D Registrations by faculty.</p> <p>4-6 Ph.D Registrations in the Research Dep.</p> <p>All staff members to do paper presentation and publication of papers and online publications.</p> <p>50% paper presentation and publication of papers and online publications by final year U.G. and</p>	<p>Honorary Consultancy by Faculty.</p> <p>ACME (Intercollegiate Competition).</p> <p>Literary Exhibition for school students</p> <p>Language Laboratory (MOU).</p> <p>Bridge Course</p> <p>Communication Lab.</p> <p>Spoken English</p>	<p>All classrooms to be upgraded to Smart classrooms.</p> <p>Sharing of Teaching Practices among the Staff (every 1<sup>st</sup> Friday)</p> <p>To bring in more books on American Literature for Department Library.</p>	



	Group Assignments for I PG students on the 4 Papers based on SET/NET questions and Quiz I and II to be based on group assignments.				P.G. students and M.Phil. Scholars.	Certificate Course. Journalism Certificate Course  Certificate Course by the students for 25 hours in collaboration with Language Lab for Practical sessions.	
11.	DEPARTMENT OF FRENCH						
	Bharathidasan University based syllabus and course pattern for French	Evaluation of academic skills by conducting internal tests, assignments, seminars and quizzes  French association inaugural in July 2018  French Elocution coaching in July & August 2018  French study tour in August 2018 – a creative question based on it for I or II internal test  Extra coaching class and slip tests for weak students  For every class test and quiz I & II two different question papers and two keys are set  Assignment – Picture album based on the grammar lessons for seminar component – coaching for French dialogues, French songs, French elocution, picture/poster reading in French  French Association Valedictory in March 2019		To participate in inter-collegiate competitions at American College, Madurai in September 2018  Inter departmental competitions coaching in December 2018 & January 2019  French Cultural day – Holfrest in January 2019			To attend French congress at Madurai Kamaraj University in February 2019

12.	DEPARTMENT OF HINDI						
		Hindi Association Inaugural Geethanjali samithi - july 2018 Study Tour - August 2018 Cultural Programme and valediction - january 2019 To conduct various competitons					Students will attend intercollegiate programs/ seminars/ workshops conducted in other colleges
13.	DEPARTMENT OF HISTORY						
	To design and restructuring the whole curriculam based on Employability Skills. ➤ Historiography and Research Methodology. ➤ Tourism and Online Ticketing. ➤ Marine Archalogy. ➤ History of Mughal rule in India from 1526 – 1707A.D.	➤ Mnemonics (History Rhymes) ➤ PPT ➤ Lecture Method ➤ Group Discussion ➤ The Buzz Group Method.	Minor Projects- 2	➤ Historical Exhibition. ➤ National Seminar on Indian National Movement. ➤ International Conference on South Indian Art and Architecture. ➤ Workshop on Entrepreneurial Skills for Women.	➤ Paper Publication in UGC prescribed Journals. ➤ 3 Books Publication. ➤ Paper publication on H – Index Journal. ➤ Ph.D Guidance=7	➤ MOU SOC SEAD. ➤ MOU with Dr. Rajamaanickanar Kattida Kalai Aaraichi Maiyam, Trichy. ➤ MOU with Manithaneyam IAS Academy. ➤ Monuments visit to Gangaikondacholapu ram,	➤ Computer-2 ➤ LCD Screen-1 ➤ Research Room -2 ➤ Table, Chair, ➤ Mike and Speaker.
14.	DEPARTMENT OF MATHEMATICS						
	Concentration on improvement of apitude skills of the students through curriculum	Teaching and learning through videos from experts' blog	Minor project		Publish atleast 10 papers in International journals	Publish atleast 10 papers in International journals	Exhibition of Mathematical Models in the college and extends it to schools
15.	DEPARTMENT OF PHYSICS						
	Coaching Classes for NET/SLET  Conducting extra classes for exploring research areas	Posting the assignments through blog, Poster presentation	Minor Research Project - 2	1.State level seminar on 'Sensors and its Applications'	Journal Publications will be at National level – 4 International level-6	Science Exhibition at state level	To maintain physics lab & buy instruments

16.	DEPARTMENT OF PSYCHOLOGY						
<p>I-semester 4 Major core papers 1 Elective Paper</p> <p>II-semester 4 Major core papers 1 Elective paper</p> <p>III-semester 4 Major core papers 1 Elective Paper</p> <p>IV-semester 4 Major core papers 1 Elective Paper</p>	Evaluation through seminar and internal assessment	To undertake study on “mental health of school students in Trichy”.	<p>To attend Indian association of Applied Psychology Conference.</p> <p>To attend international conference by Indian association of clinical psychology.</p> <p>To organize workshop on “Personality Development”.</p>	<p>To publish in International Journal of scientific research.</p> <p>To publish in International Journal of Indian psychology</p> <p>To publish in journal of contemporary psychology</p>	To conduct awareness programme for Teachers on “Understanding student psyche”	To upgrade psychology lab by procuring assessment tools.	
17.	DEPARTMENT OF REHABILITATION SCIENCE						
<p>To design a curriculum with sufficient flexibility to permit choice of adequate number of courses as per approved regulations (University, UGC, RCI)</p> <p>To incorporate content changes as per new developments and trends in field of disability.</p> <p>To enhance practical knowledge as per trends and expectation of employers.</p> <p>Encourage high – achievers to register for extra credits</p> <p>Curriculum enhancement for increased mobility of</p>	<p>Bridge and remedial courses</p> <p><u>U.G.</u> - Communication Skills</p> <p>Need based peer tutoring for students to be arranged by the mentors.</p> <p><u>P.G.</u> –</p> <p>1. Research and Management</p> <p>2. Report Writing</p> <p>Teaching / Learning Methods</p> <p>Developing e-content for at least 1 unit in each paper</p> <p>Preparation of audio-visual content for a topic</p> <p>Preparation of repositories by students (Tamil &amp; English)</p> <p>Interactive Participative Learning</p> <p>Objective and activity based learning</p> <p>Training III UG and I PG in Edu. Tech Lab.</p> <p>Presentation of field work / internship</p> <p>Case review once in two weeks</p> <p>To organize a National</p>	Staff to apply for major and minor projects	To organize need based workshops for students	<p>Research paper publication by each staff in a referred Journal.</p> <p>Enroll Ph.D. scholars to pursue research in the department.</p> <p>To undertake need based Post – Doctoral Research by staff and research scholars.</p>	<p>To provide need – based consultancy services (local organizations).</p> <p>To publicize the staff expertise in the web to offer consultancy in different areas.</p> <p>To conduct a user network to identify new areas and initiatives for consultancy and curriculum enhancement.</p> <p>Consultancy through a 24 hour helpline.</p> <p>Regular consultancy for clients and parents of Blossoms School.</p> <p>Educational intervention programmes</p>	<p>Earn While You Learn Scheme (EWYL) – 3 days training programme in every semester for students who opt for EWYL scheme</p> <p>Job Placement Cell (JPC)</p> <p>Campus interview for rehab students</p> <p>Campus interview for persons with special needs</p> <p>Maintaining records of Job Placement</p> <p>Rehab Wings (Student Voluntary Forum)</p> <p>Identification of and services for persons with special needs in higher education (HEPSN)</p> <p>Community Based Rehabilitation activities</p> <p>Activities of Buddy club</p> <p>Volunteering for therapeutic</p>	

	students nationally and internationally. Conduct Continuous Rehabilitation Education courses.	Workshop on Project Management. To provide hands on experience through field trips and visits to project related to disability (CBR, Inclusive Education/SSA) EVALUATION Online testing Open book quiz for PG Assessing difference in students academic performance Maintaining daily worksheets for practical exposures by trainees				Therapeutic intervention programmes Need based training programmes Enhancing services in Holy Cross Blossoms Opportunity School for Special Children Thai Suvai – Mothers Empowerment Project	activities Best Rehab Worker Award for rendering client services
18.	DEPARTMENT OF SOCIAL WORK						
	Extra Credit courses  1. Skills for Social Worker – Part One 2. Social Inclusion and Inclusive Development	<ul style="list-style-type: none"> <li>One short term course</li> <li>One refresher course for all the faculties</li> <li>International exposure and exchange for staff and students</li> </ul> II. Periodical E-lessons – minimum One Lesson Per staff per year.  III. Continuing the fervent up gradation of AIB IV. Publishing scientific abstracts of the individual faculty with citation index – minimum one publication per year per staff. INNOVATION Strengthening Internet Radio.	1. One inter-collegiate NET coaching for social work students 2. Mobilizing students from other states for admission 3. Creating placement brochure for every year 4. Scholarship and financial support for students 5. One social initiatives apparent to the current context 6. Creating Gender sensitization	one UGC minor project by each faculty every year Undertake government projects other than University Grant Commission	International Conference on contemporary issues of Professional Social work – Challenges and Responses – 2020	Group project- students organizing mass programme based on the contemporary issues.  Innovative field based assignment with media documenting in the third Semester Strengthening the Disaster Resilient Club.  Consultancy : Strengthening Resource Center for Transgender .  Resource Person For Adolescent Sex Education In Govt Schools In The College Adopted Villages Counseling –all women police station	Smart Board  Computer with NET connection for all the staff

						Active participant in district legal service authority At least one MOU'S with corporate to enable CSR initiatives to promote education for the poor students per year.	
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19.	DEPARTMENT OF TAMIL						
	PG Syllabus preparation of CD Part I Language Online Quiz Part I Language Tamil Four Semesters Revised PG Syllabus Revised	1. Seminar  2. Lecture  3. Group Work  4. Assignment  5. Guiding Students to take classes  6. Field Study  II Content Presentation  Interaction  Language - Style	To Apply project for  Dr. M.Prema Tamil Novelkalil makalir membadu.  Dr. A.Sharmi Sanga Ilakkiyangalil manithakula membadu.  Dr. D.Latha Tholaikkatchi Nadagankalil samooga unarvu.  Dr. A.Thevatha Ilakkiyanlil maanida unmaium seithikalum	Tamil novelkalai naadaga vadivakkam seithal  Meetturuvakkam saathiyam  Tamilmozhi ezhuthu seerthirutham	M.Prema Pudhukkavithaikalil sutrupura soozhal  D.Latha Tamil christhava pudhukkavithaikalil samuthaya paarvai  A.Thevatha Tamil Ilakkiyankalil kaadu  Paper Publication National - 10 International - 15	Teach School Students Grammar Vidiyal Matriculation School , Manapaarai.	Essay competition Poetry competition Drama competition Singing competition Electuion competition

20.	DEPARTMENT OF VALUE EDUCATION					
Specified syllabus for each UG / PG class for Ethics / Bible / Catechism	The teachers have to give notes / hand outs for various topics for each unit to facilitate students learning			A handy booklet is to be released each term with contribution from the students. Encourage the students to be creative and innovative in writing puzzles, short moral stories, jokes, riddles, important news bit and so on.	<p>MAM:</p> <p>Phase I – Breathing and self awareness, will be conducted as usual, for all I UG classes - Catechism, Bible and Ethics students in turns on III day order in the chapel. Attendance is compulsory and marks are allotted for the same.</p> <p>Teachers in-charge should accompany the students of their respective classes without fail. They must bring the students to the chapel, take attendance and stay till the end of the class. No excuse will be accepted for the absence of teachers.</p> <p>Phase II – Mindfulness will be started for II UG students during the ethics hour. Rev. Fr. Cyril SJ, Bodhi Zendo, Perumalmalai puram is the training master.</p> <p>Retreats/orientations for students to be held in August and September 2018.</p>	<p>Bible day celebration is to be held in September 2018</p> <p>Way of the Cross to be conducted during Lenten Season at 1.45 P.M. on Fridays in the chapel</p> <p>Departmental prayer to be conducted in the college chapel/prayer room/ department</p> <p>Additional focus: To teach students to be eco-friendly and nature loving and not to destroy plants, to respect mother earth and to learn to conserve water and not to waste water.</p>
At least two guest lectures must be conducted for each year and each group on subjects that needs further information	Audio-Video aids to be used in teaching					
Text books are ready for Ethics and Catechism for all UG classes	Teachers can take classes creatively – student centred teaching through role play, quiz, debate and teacher – student interaction.					
	Let the students have plenty of home exercises (reading, sharing views and answering questions, quiz) for better understanding and learning.					
	Internal test is compulsory.					
	No exemption from Test and no re-test as per university rule					
	Internal Test – There is only one internal test in January 2019. All the five units of the text are taken for the internal test					
	Question paper setting for Semester Examination for I & II years					
	This year III year Catechism, Bible and Ethics questions will be set by the external examiners, we will correct the papers-a trial and an innovation					

		<p>CIA Submission –February 2019</p> <p>Start the classes with five minutes of silence before class which will help them to calm the senses, develop an inner silence, awareness and full concentration – very conducive for better comprehension and assimilation of the lesson that is taught.</p>				<p>Staff retreats / orientations for teaching and non-teaching, will be held as scheduled during the academic year.</p>	
21.	<b>DEPARTMENT OF VISUAL COMMUNICATION</b>						
	<p>Certificate course on Photoshop.</p> <p>‘VIS EXPO’ GALLERY exhibition of Students practical works .</p> <p>NET/SET Exam coaching class.</p>	<p>Internship in media agencies</p> <p>Group Discussions</p> <p>Film screening and critically analyzing it.</p> <p>Industrial Visits</p> <p>Assignments</p> <p>Exhibition of students practical works</p> <p>Guest speakers</p> <p>Projects-2d animation, 3d max, Print Advertisement</p> <p>Short film/ Documentary production</p> <p>Preparing E- content by each staff</p> <p>Preparation of Portfolio by Final year UG students for Interview purpose.</p> <p>Preparing Story boards for ads, short films and animations.</p>	<p>Apply for one mini project and one minor project</p>	<p>Staff will Participate / Present papers in National / International Seminars/Conferences.</p> <p><b>SEMINAR</b></p> <p>1.One day seminar Script writing - July 2018</p> <p>2.MEDIA EDUCATION- “Awareness Campaign (for school children)</p> <p>3 .FILMIC TRYST – Digital screening and Reviewing-(Every Month)</p> <p>4. Seminar on NEWS PRODUCTION August 2018</p> <p><b>CONFERENCE</b></p> <p>State level conference on ‘Portrayal of women in media’ - September 2018</p> <p><b>WORKSHOPS</b></p> <p>1. One day workshop on Digital Photography-August 2018</p>	<p>1.Publication of Research Papers (7)</p> <p>2. Qualifying NET/SET by staff.</p>	<p>Resource persons to various Social Groups / Colleges/ schools /Workshops.</p> <p>Programme production by students in Holy Cross FM</p>	<p>Signing of MOU’s and Tie – ups</p> <p><b>COMPETITIONS</b></p> <p>PICTURA ’18 – Drawing competition for school children/college.</p> <p>MEDIA. COM- Inter collegiate completion</p> <p><b>YOUTH FILM FESTIVAL’19</b></p> <p>Ad campaign on- ‘Say No to Polythene’ -Street theater</p> <p><b>INDUSTRIAL VISITS</b></p> <p>1.Newspaper Organisation- ‘The Hindu’ Press</p> <p>2. Study Tour</p> <p>3. Visit to Film Studios</p> <p><b>DEPARTMENT RELEASES</b></p> <p>1.Short Film , PSA’s</p> <p>2. Department News letter.</p>

				2. Radio Jockey Training October-2018  3. 2D Flash Animation-February 2019			
22.	DEPARTMENT OF ZOOLOGY						
	Same Curriculum for UG and PG	Creation of individual Blogs to post important notes and announcements  Study tour will be arranged to various Research Institutes.	1 major and 1 minor project will be applied	2 National conferences will be organized  1 Webinar workshop  Initiatives to have tie up with UNICEF/WHO  2 workshops cum hands on training to be organized (Animal rearing and Sericulture)  Festotle 2018 intercollegiate meet  Summer school programmes on Animal cell culture techniques & Bioinformatics tools for Physics/ Chemistry/ Life science students will be arranged.	20 papers with IF will be published  2 Text Books will be published	Amount generated through consultancy - Rs. 50,000  Sericulture, Animal handling and Rearing, Vermicompost, Azolla cultivation	Installation of Ultra centrifuge Cooling Centrifuge Western Blot RT-PCR Gel Documentation centralized centre  Smart Board in all class rooms
23.	DEPARTMENT OF DMLT						
	This course provides students to become medical lab technologists. The papers in the curriculum are <ul style="list-style-type: none"> <li>• General Principles of lab equipments</li> <li>• Anatomy &amp; Physiology</li> <li>• Biochemistry</li> <li>• Microbiology</li> </ul>	The theory classes will be conducted in the morning session and the practical classes will be held in the afternoon session.  Internal evaluation of the Students is done by following CIA pattern  The evaluation is conducted by Academic board, AIMLTA in non semester pattern.	---	<ul style="list-style-type: none"> <li>• Plan to conduct workshop on “Role of computer in the laboratory- internet and intranet services”</li> </ul>	Plan to publish research articles in International and National journals.	Plan to Establish the department Laboratory facilities for the PG students	o conduct “Anemia screening camp” for the students.  Plan to conduct inplant training for the final year students.



	<ul style="list-style-type: none"><li>• Serology</li><li>• Haematology</li><li>• Blood Banking</li><li>• Clinical Pathology</li><li>• Histopathology</li><li>• Immunology</li><li>• Clinical Biochemistry.</li></ul>						
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**Annual Plans 2019 – 2020**

<b>Sl. No.</b>	<b>CURRICULUM</b>	<b>TEACHING - LEARNING EVALUATION</b>	<b>PROJECTS MAJOR / MINOR</b>	<b>SEMINAR / CONFERENCE / WORKSHOP</b>	<b>RESEARCH / PUBLICATION</b>	<b>CONSULTANCY / EXTENSION ACTIVITIES</b>	<b>INFRASTRUCTURE/ ADDITIONAL INFORMATION</b>
1.	<b>DEPARTMENT OF AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY (BASLP)</b>						
	RCI based syllabus and course pattern for BASLP	<p>Evaluation of academic skills by conducting internal tests and clinical practical skills by Clinical assessment &amp; Management</p> <p>English competency of student's will be improved by giving spoken English classes</p> <p>Clinical conference</p> <p>Active Learning strategies</p> <p>To provide clinical experience through postings in clinics across Tamil nadu</p> <p>To improve clinical competence students will be sent for field visits and awareness camps</p> <p>To organize Journal Club</p>	<p>To do survey study on Hearing disorders</p> <p>To develop communication assessment test material in Tamil</p>	<p>To Attend Indian Speech and Hearing Association Conference</p> <p>To attend TANISHA</p> <p>To attend Life Long Learning series conference</p> <p>To attend Kerala ISHACON</p> <p>To attend world congress conference</p>	<p>To Publish in Journal of Indian Speech &amp; Hearing Association (JISHA)</p> <p>To present a scientific paper in Indian Speech and Hearing Association Conference-</p> <p>To present a poster &amp; scientific presentation on Tamil Nadu Speech &amp; Hearing association</p> <p>To present a poster &amp; scientific presentation on Kerala ISHACON</p>	<p>Conducting camps with collaboration under SSI camps</p> <p>To conduct Speech &amp; Hearing screening camps across districts</p> <p>To conduct Speech &amp; Hearing in collaboration Rotary Club</p> <p>To train grass root workers</p>	<p>To establish Electrophysiological Unit</p> <p>To establish Cranio Facial Specialty unit</p> <p>To establish speech science lab</p> <p>To establish Group therapy setting</p>
2.	<b>DEPARTMENT OF BIOCHEMISTRY</b>						
		<p>(i)Use of Blogs/ E-contents for all subjects.</p> <p>(ii)Different modes of assignments and seminars(Working models, field visits, case studies, preparation and taking class for school students, album making Poster and paper presentations (mandatory)</p>	<p>Minor Project-2</p>	<p>✓ First aid management workshop</p> <p>✓ National seminars/Conferences(1)</p> <p>✓ Entrepreneurship developmental programmes- Herbal products.</p>	<p>Paper publication-2</p> <p>PhD completion-1</p>	<p>✓ Bioscintillators – A Science cum Health Awareness Exhibitions At Rural Schools</p> <p>✓ Blood sugar screening</p> <p>✓ Blood typing in schools</p>	<p>✓ STUDENT SUPPORT SERVICES: Counselling</p> <p>✓ Summer Internship: On the job training</p> <p>✓ Intradepartmental /Interdepartmental/Intercollegiate Competition</p>

				✓ Food preservation		✓ Anaemia screening in Rescape village schools and assessment after <i>supplementation of fortified food (if fund is provided)</i>	
3.	DEPARTMENT OF BIOTECHNOLOGY & BIOINFORMATICS						
	<p>To frame collaborative syllabi with National Institutes/ Universities/ Colleges</p> <p>To conduct regular CSIR Coaching for Life Sciences by CSIR Resource Persons.</p> <p>To send the faculty for to train on CSIR coaching.</p>	<p>To have staff exchange program between National Institutes/ Universities/ Colleges based on the collaborative syllabi.</p> <p>To prepare study material, e-content and question bank for a specialized course of the Department- CADD-V and compile it.</p> <p>To conduct regular web classes for specific courses.</p> <p>To insists students to take-up monthly on-line test for competitive exams.</p> <p>Introduction of e-library of the Department in the Web portal.</p> <p>To design virtual laboratory for Cloning and IVF.</p>	<p>Ongoing projects of DBT,DST &amp; UGC</p> <p>To apply for collaborative Extra Mural Research Major Project to ICMR</p> <p>To apply for PG Student Projects</p>	<p>To organize one day orientation programme on “Communication Skills”</p> <p>To organize 2- National Workshops on Bioinformatics-under DBT-BIF.</p> <p>To organize a National Workshop Stem Cell Biology and Animal Cell Culture techniques.</p> <p>To organize National Seminar on Biotechnology &amp; Bioinformatics.</p> <p>To organize the Second annual meeting of the Society.</p>	<p>To accommodate PG/M.Phil/Ph.D and post doctoral research candidates of other Universities/ Institutes/Colleges to carry-out their Research works.</p> <p>To publish 10 Research papers in SCI indexed Journals minimum of 02 in Nature publications with an impact factor of 10</p> <p>To enhance the h-index and 10i index of the publications.</p> <p>To complete 01 Ph.D</p> <p>To apply for Indian patenting-01</p> <p>To introduce a Departmental Journal under the umbrella of the Society with ISBN Number for Biannual Publications.</p> <p>To launch Holy Cross Scientific Publishing Group with Research collaborators.</p> <p>To publish Book - Text Book on Stem cell biology- 01</p>	<p><u>Consultancy</u></p> <p>To strengthen the Departmental Consultancy Cell with multifaceted expertise faculty including experts trained for CSIR coaching.</p> <p>To offer constancy both academic/research - honorarium /paid consultancy</p> <p>To generate consultancy money to the Institution-Rs 1,00,000/-</p> <p><u>Extension</u></p> <p>To increase the number of members of the Society.</p>	<p>To strengthen the laboratory by purchasing new equipment through projects.</p> <p>To have collaboration with Inter National Biotechnology and Bioinformatics Companies for internships/IV, Placements and Clinical trials</p>
4.	DEPARTMENT OF BOTANY						
	I UG & I PG papers will revised with the introduction of	Online quiz each Semester for	Proposed to apply for Minor	National Seminar	Ph.D. guidance - 3 staff members	Awareness programme on underutilized crops and Organic Farming.	

<p>modern topics based on selected university and CSIR syllabus</p> <p>Study tour /Field visit/ Industrial visit/ Research Institute for UG &amp; PG students</p> <p>ICT mode of teaching through SMART class-2/staff/semester, E-lessons-atleast 8 per year</p> <p>2 staff members for skill training –recent techniques</p>	<p>all major core papers for II, III UG &amp; I, II PG</p> <p>Home assignment, Models, Group discussion, Herbarium preparation, Preparation of nutritious food</p> <p>Question Bank for I UG ,MC papers will be revised</p>	<p>projects – Dr. P. Shanthi &amp; Ms. B. Helen Mary Piramila</p>			<p>M.Phil. – 3 staff members</p> <p>Ongoing Ph.D - 5</p> <p>Proposed to take 3 candidates for Ph.D</p> <p>Papers – 6/year</p>	<p>Hands on training will be given to Botany and other main students on Mushroom cultivation and herbal oil preparation.</p> <p>Programs will be conducted to create Awareness on Plastic Hazards.</p>	
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5.	DEPARTMENT OF BUSINESS ADMINISTRATION						
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	<p>On – the – job training for students in Banks, business establishments, and audit houses</p> <p>- Tie – up with Trichy chapter of ICWAI for coaching students for Foundation courses</p> <p>- Industrial visits will be arranged for the students to enable them to gain exposure in the field and gain practical knowledge.</p>	<p>ICT materials to be used for teaching</p> <p>- Creation of database of ICT materials for selected subjects</p> <p>-Introduction of new courses like MFM</p> <p>- Question bank for one paper</p> <p>-creating blocks for each staff</p> <p>- Practical assignment (Activity based)</p>	<p>Major Projects 2</p> <p>Minor Projects 5</p>	<p>Exhibition on Consumer awareness</p> <p>- State Level Seminar</p> <p>- Workshops on Soft Skills development</p>	<p>Updating qualification of staff</p> <p>- 4</p> <p>- Paper presentation – 4</p> <p>- Paper publication – 4</p> <p>- Ph.d guidance – 2</p>	<p>Consultancy by staff</p> <p>- Soft Skill programme for final year students</p> <p>- Staff as visiting faculty Project Guide in TNOU &amp; Alagappa University</p> <p>- Staff as visiting faculty in Bharathidasan University</p>	<p>-Classrooms with LCD facility - 2</p> <p>-Establishing a lab with 20 computers</p> <p>-Department Library with lending books to poor students</p>
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	- Planner for next semester						
6.	DEPARTMENT OF CHEMISTRY						
	<p>Syllabus revision for III and IV semesters. To introduce inter disciplinary project for UG students.</p>	<p>LCD teaching / Usage of Smart board Seminar through power point presentation</p> <p>Assignment through CD, Assignment on Field visit /Industrial visit.</p> <p>Preparation of Models and E-content.</p> <p>New letter for Science Departments.</p> <p>Online quiz, Remedial coaching and frequent tests.</p> <p>Buzzing session, Group Discussion.</p>	<p>Proposal will be sent for three minor projects and one major project.</p> <p>Motivate the students to apply for summer projects. 10 individual projects by staff.</p>	<p>To conduct workshop for PG assistants. Exhibition on agricultural chemistry.</p>	<p>Staff doing Ph.D – 6 15 Papers will be published in International / National Journals. Digitalization of UG &amp;PG Projects. Publication of allied book. Articles publication by the students.</p>	<p>Members of various boards of university and autonomous institution. Doctoral committee members. Junior staff will present their work or any article in front of the science staff.</p>	<p>Educational tour. Industrial visit for all classes. Strengthen PTA and Alumnae Through face book, creation of group Mail ID To develop interpersonal relationship, staff picnics and academic and non academic get together will be conducted. To strengthen Book bank for poor students. Visit to libraries of various universities. To equip the lab with additional instruments.</p>
7.	DEPARTMENT OF COMMERCE						
	<p>-Revise of curriculum</p> <p>- On – the – job training for students in Banks, business establishments, and audit houses</p> <p>- Tie – up with Trichy chapter of ICWAI for coaching students for Foundation courses.</p>	<p>- ICT materials to be used for teaching</p> <p>- Creation of database of ICT materials for selected subjects</p> <p>- Practical teaching for theory courses</p>	<p>Major Projects 1 Minor Projects 3</p>	<p>Workshops on Business Analytics Level</p>	<p>- Paper presentation 5 Paper publication - 5</p> <p>- Books to be Published - 4</p> <p>- Updating qualification of staff –</p> <p>- Staff to be awarded Ph.d. – 2</p> <p>- Ph.d guidance – 2</p>	<p>-Consultancy by staff</p> <p>- Sr. Bridget IMC programme</p> <p>-Staff as visiting faculty Project Guide in TNOU &amp; Alagappa University</p> <p>- Staff as visiting faculty in Bharathidasan University.</p> <p>- Staff as visiting faculty to CMA</p>	<p>Classrooms with LCD facility - 2</p> <p>-Establishing a Commerce Lab with 20 computers</p> <p>- Encouraging the alumnae to contribute books to the department library</p>

	<ul style="list-style-type: none"> <li>- Industrial visits will be arranged for the students to enable them to gain exposure in the field and to obtain practical knowledge.</li> <li>- introduce practical classes for accounts</li> </ul>						
8.	<b>DEPARTMENT OF COMPUTER SCIENCE</b>						
	<p>Certificate Course</p> <ul style="list-style-type: none"> <li>- Desk Top Publishing</li> <li>- Ms-Office Package</li> <li>- Tally</li> </ul> <p>Diploma Course</p> <ul style="list-style-type: none"> <li>- DCA</li> </ul> <p>Implant Training</p> <p>Internship</p> <p>Bridge Course</p> <ul style="list-style-type: none"> <li>- Programming Practices</li> <li>- Soft Skills</li> </ul> <p>Crash Course</p> <ul style="list-style-type: none"> <li>- Office Automation</li> <li>- Learning to use Laptop</li> </ul> <p>IT Professional Certification ( Microsoft /ORACLE)</p>	<p>Teaching</p> <ul style="list-style-type: none"> <li>- Net Savvy</li> <li>- Power Point Presentation</li> <li>- Role Play Demonstration</li> <li>- Model Preparation</li> <li>- Software Developing</li> </ul> <p>Learning</p> <ul style="list-style-type: none"> <li>- E-Class</li> <li>- E-Content Presentation</li> <li>- E-Demonstration</li> <li>- E-Learning</li> </ul> <p>Evaluation</p> <ul style="list-style-type: none"> <li>- Aural &amp; Oral via Web Chat</li> <li>- Online Testing</li> <li>- Online Debugging</li> </ul>	UGC MINI Projects	<p>Workshop - 3</p> <p>Seminar -2</p> <p>Webinar-2</p> <p>National Seminar-2</p> <p>Internatioal Seminar-1</p>	<p>Planned to Publish 5 Papers</p> <p>2 will enroll for Ph.D</p> <p>Orientation on Minor/Major Projects</p>	<p>Five Projects Planned for Devimangalam Village</p> <ol style="list-style-type: none"> <li>1. Computer Literacy</li> <li>2. Water Harvesting</li> <li>3. Tree Plantation</li> <li>4.Strengthening of SHG's</li> <li>5. Conducting Quiz and Puzzle.</li> </ol> <p>Software Development</p> <p>Information System for Extension Activities.</p>	<p>Association Meeting - 8</p> <p>Inter Departmental Programme - Compfest'19</p> <p>Intercollegiate Programme – Webfest'19</p> <p>Intra Departmental Programme – Web Scintillators'20</p> <p>Cyber Fest'20</p> <p>Magazine Release - Com'fete 2019 - 2020</p>

9.	DEPARTMENT OF ECONOMICS						
<p>* Introducing new courses to suit the requirement of the job market (Example: Financial Services) (2019 - 2020)</p> <p>*Department will be offering a certificate course on "Counselling"</p> <p>New NME courses to be introduced : Principles of Insurance</p>	<p>*Reading materials will be made available through teacher blog</p> <p>*e-content Lessons to be prepared by every faculty.</p> <p>*Remedial class for slow learners</p> <p>*Activity based evaluation methods</p>	<p>* Minor Research Project proposals to be sent to funding agencies</p>	<p>* One-day Seminar to be organised.</p> <p>* One-day workshop to be organised.</p>	<p>*Attending and presenting papers in National and International Conferences</p> <p>*Papers to be published</p> <p>* Encouraging students to publish papers.</p>	<p>*Tie up with institutions for coaching IAS / IPS classes for fast learners.</p> <p>* EDP training for members of SHG's and slum dwellers through Women's cell.</p>	<p>* To create a web page ( study material prepared by the faculty members)</p>	
10.	DEPARTMENT OF ENGLISH						
<p>30 hours Spoken English Certificate Course for the I Year Students.</p> <p>Guest Lectures arranged for M.Phil, PG and UG students by the English Literary Association.</p> <p>Communication Lab to be used for internal testing.</p> <p>Group Assignments for I PG students on the 4 Papers based on SET/NET/TET questions and Quiz I and II to be based on group assignments.</p>	<p>Participating and organising Live Streaming of educational conferences both at National and International levels.</p> <p>IELTS/TOEFL training for students to be introduced.</p>	<p>New mini projects to be undertaken by the staff.</p>	<p>Inter departmental competitions for 1 or 2 days organized by the students.</p> <p>Workshop on Theatre Arts.</p> <p>One day Seminar on Research Methodology.</p> <p>Students to conduct workshop for students.</p>	<p>Student exchange programme for Ph.d Research Scholars.</p> <p>3 Staff members to attend international conferences and present papers outside India.</p> <p>1 Ph.D Registration by faculty.</p> <p>4-6 Ph.D Registrations in the Research Dep.</p> <p>All faculty to do paper presentation and publication of papers and online publications.</p>	<p>Honorary Consultancy by Faculty.</p> <p>ACME (Intercollegiate Competition).</p> <p>User friendly PG library.</p> <p>Literary Exhibition.</p> <p>Language Laboratory (MOU).</p> <p>Communication Lab.</p> <p>Journalism Certificate Course</p> <p>Spoken English Certificate Course.</p> <p>Department International Tour to England.</p>	<p>To request for more classrooms.</p> <p>Latest books to be reviewed in the book club.</p> <p>To update the PG library with more books on Soft Skills.</p>	

	Conference on South East Asian Literature.						
11.	DEPARTMENT OF FRENCH						
	Bharathidasan University based syllabus and course pattern for French	<p>Evaluation of academic skills by conducting internal tests, assignments, seminars and quizzes</p> <p>French association inaugural in July 2019</p> <p>French Elocution coaching in July &amp; August 2019</p> <p>French study tour in August 2019 – a creative question based on it for I or II internal test</p> <p>Extra coaching class and slip tests for weak students</p> <p>For every class test and quiz I &amp; II two different question papers and two keys are set</p> <p>Assignment – Picture album based on the grammar lessons for seminar component – coaching for French dialogues, French songs, French elocution, picture/poster reading in French</p> <p>French Association Valedictory in March 2020</p>		<p>To participate in inter-collegiate competitions at American College, Madurai in September 2019</p> <p>Inter departmental competitions coaching in December 2019 &amp; January 2020</p> <p>French Cultural day – Holfrest on 8<sup>th</sup> January 2020</p>			To attend French congress at Madurai Kamaraj University in February 2020
12.	DEPARTMENT OF HINDI						
		<p>Hindi Association Inaugural Geethanjali samithi - july 2019</p> <p>Study Tour - August 2019</p> <p>Cultural Programme and valediction - january 2020</p> <p>To conduct various competitions</p>					Students will attend intercollegiate programs/ seminars/ workshops conducted in other colleges



13.	DEPARTMENT OF HISTORY						
<p>To Wide Knowledge on Local History</p> <ul style="list-style-type: none"> <li>➤ Monuments in Tiruchirappalli.</li> <li>➤ Archaeological sites in Tamil Nadu.</li> <li>➤ Political History of Tiruchirappalli.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Mnemonics (relating subject with daily life).</li> <li>➤ Brain Storming Method.</li> <li>➤ Scaffold Method.</li> <li>➤ Group Discussion</li> <li>➤ Story Board Teaching.</li> </ul>	<ul style="list-style-type: none"> <li>❖ Continuation of last years Minor Project</li> </ul>	<ul style="list-style-type: none"> <li>➤ National Seminar on South Indian Monuments.</li> <li>➤ Workshop on “Dating Methods in Archaeology”.</li> <li>➤ National Conference on ‘Political Importance of Tiruchirappalli.</li> <li>➤ International Conference on Fairs &amp; Festivals of Tamil Nadu in the world Scenario.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Book Publication - 1</li> <li>➤ Paper Presentation - 5</li> <li>➤ Ph.D Guidance=2</li> </ul>	<ul style="list-style-type: none"> <li>➤ MOU WITH Record Centre.</li> <li>➤ MOU with Tiruchirappalli Museum.</li> <li>➤ Continuation of MOU with Trichy Archives.</li> <li>➤ Historical visist to Ariyalur &amp; Arikamedu</li> <li>➤ Historical visist to Thiruppurambiyam.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Computer-2</li> <li>➤ LCD Room-1</li> <li>➤ Research Room -2</li> <li>➤ Color Mike</li> <li>➤ Classroom for IAS Academy.</li> </ul>	
14.	DEPARTMENT OF MATHEMATICS						
Certificate course in SPSS packages	Orientation programme for Mathematics teachers of schools	Enrollment of atleast one SRF student in research level	Guest Lecture by resource persons from foreign	Publish atleast 10 papers in International journals	Research consultancy for scholars from other institutions	Installation of new software packages	
15.	DEPARTMENT OF PHYSICS						
coaching Classes for NET/SLET	Uploading lessons in D-space/theory related videos/animations	Minor Research Project - 2	<p>Workshop on “Biomedical Instruments”</p> <p>Software Training Program for the teaching staff.</p>	<p>Journal Publications will be at National level -5 International level-8</p> <p>PG Students will be encouraged to take projects at eminent research centers such as Anna University Chennai, IISC Bangalore, IMSC Chennai, IIT Madras</p>	-	<p>To maintain physics lab &amp; buy instruments.</p> <p>To buy new books for the library</p>	
16.	DEPARTMENT OF PSYCHOLOGY						
1-semester 4 Major core papers 1 Elective Paper	Using technology to impart knowledge through videos on case studies.	To do survey study on psychologic	To attend Indian association of Applied Psychology Conference	To publish in International Journal of scientific research.	To conduct orientation programme to employees on “organizational stress”	To procure books and upgrade department library.	

	<p>II-semester 4 Major core papers 1 Elective paper</p> <p>III-semester 4 Major core papers 1 Elective Paper</p> <p>IV-semester 4 Major core papers 1 Elective Paper</p>	<p>Pilot visits to psychiatric hospitals to observe cases on counselling.</p>	<p>al well-being of college students.</p>	<p>To attend international conference by Indian association of clinical psychology.</p> <p>Organize Workshop on “Gestalt Therapy”.</p> <p>To organize International conference on “Well-being of child &amp; women”.</p>	<p>To publish in International Journal of Indian psychology</p> <p>To publish in journal of contemporary psychology</p> <p>To publish in Journal of Humanities with high impact factor.</p>	<p>To conduct workshop on “study skills and memory techniques” for school students</p>	
17.	<b>DEPARTMENT OF REHABILITATION SCIENCE</b>						
<p>To design a curriculum with sufficient flexibility to permit choice of adequate number of courses as per approved regulations (University, UGC, RCI)</p> <p>To incorporate content changes as per new developments and trends in field of disability.</p> <p>To enhance practical knowledge as per trends and expectation of employers.</p> <p>Encourage high – achievers to register for extra credits</p> <p>Curriculum enhancement for increased mobility of students nationally and internationally.</p> <p>Conduct Continuous Rehabilitation Education courses.</p>	<p>Bridge and remedial courses <u>U.G.</u> - Communication Skills Need based peer tutoring for students to be arranged by the mentors.</p> <p><u>P.G.</u> – 1. Research and Management 2. Report Writing Teaching / Learning Methods</p> <p>Developing e-content for at least 1 unit in each paper Preparation of audio-visual content for a topic Preparation of repositories by students (Tamil &amp; English) Interactive Participative Learning Objective and activity based learning Training III UG and I PG in Edu. Tech Lab. Presentation of field work / internship</p> <p>Case review once in two weeks To organize a National Workshop on Project Management.</p>	<p>Staff to apply for major and minor projects</p>	<p>Organize International / National Conference/workshop in disability. To organize need based workshops for students</p>	<p>Research paper publication by each staff in a referred Journal. Staff to publish books on specific topics. Enroll Ph.D. scholars to pursue research in the department. To undertake need based Post – Doctoral Research by staff and research scholars.</p>	<p>To provide need – based consultancy services (local Organizations). To publicize the staff expertise in the web to offer Consultancy in different areas. To conduct a user network to identify new areas and initiatives for consultancy and curriculum enhancement. Consultancy through a 24 hour helpline. Consultancy through a 24 hour helpline. Regular consultancy for clients and parents of Blossoms School. Educational intervention programmes Therapeutic intervention programmes Need based training</p>	<p>Earn While You Learn Scheme (EWYL) – 3 days training programme in every semester for students who opt for EWYL scheme Job Placement Cell (JPC) Campus interview for rehab students</p> <p>Campus interview for persons with special needs Maintaining records of Job Placement Rehab Wings (Student Voluntary Forum) Identification of and services for persons with special needs in higher education (HEPSN) Community Based Rehabilitation activities Activities of Buddy club Volunteering for therapeutic activities Best Rehab Worker Award for rendering client services Networking with employers for jobs for the disabled</p>	

		<p>To provide hands on experience through field trips and visits to project related to disability (CBR, Inclusive Education/SSA)</p> <p>EVALUATION  Online testing  Open book quiz for PG  Assessing difference in students academic performance  Maintaining daily worksheets for practical exposures by trainees  Case review once in two weeks  Identifying disability conditions and suggesting intervention strategies by III UG and PG students</p>				<p>programmes  Enhancing services in Holy Cross Blossoms Opportunity School for Special Children  Thai Suvai – Mothers Empowerment Project</p>	
18.	DEPARTMENT OF SOCIAL WORK						
	<p>Extra Credit Courses</p> <p>1. Skills for Social Workers – part Two</p> <p>2. Introduction to Corporate Social Responsibility</p>	<ul style="list-style-type: none"> <li>• One short term course</li> <li>• One refresher course for all the faculties</li> <li>• International exposure and exchange for staff and students</li> </ul> <p>II. Periodical E-lessons – minimum One Lesson Per staff per year.</p> <p>III. Continuing the fervent up gradation of AIB</p> <p>IV. Publishing scientific abstracts of the individual faculty with citation index – minimum one publication per year per staff.</p> <ul style="list-style-type: none"> <li>• INNOVATION  Expanding Internet Radio.</li> </ul>	<p>One inter-collegiate NET coaching for social work students</p> <p>Mobilizing students from other states for admission  Creating placement brochure for every year  Scholarship and financial support for students  One social</p>	<p>one UGC minor project by each faculty every year</p> <p>Undertake government projects other than University Grant Commission</p>		<p>Group project- students organizing mass programme based on the contemporary issues.</p> <p>Innovative field based assignment with media documenting in the third Semester  Expanding Disaster Resilient Club.</p> <p>Consultancy :  Expanding Resource center for Transgender.  Resource Person For Adolescent Sex Education In Govt</p>	<p>Smart Board</p> <p>Computer with NET connection for all the staff</p>

			initiatives apparent to the current context Creating Gender sensitization			Schools In The College Adopted Villages Counseling –all women police station Active participant in district legal service authority At least one MOU'S with corporate to enable CSR initiatives to promote education for the poor students per year.	
19.	DEPARTMENT OF TAMIL						
	PG II year IV Semester Natiya naadagam (sitra Illakiyam)	1. Assignment 2.Seminar 3.Group Work 4. Lecture 5.Guiding Students to take classes 6.Field Study II Content Presentation Interaction Language - Style Power Point Download Pictures E.content Flow chart method	To Apply for projects	1.Tholkkapiyamum palaiya Ooraiyum 2.Thiruvaskathil kanalagum Ariviyal karuthugal 3.Thiravidarin neervalipaadu 4.Thiravida mozhi novelkal unartham samuga valvu 5. Bharathiyar vizha 6. Muththamil vizha.	Dr.Sharmi Samuga vlipunarvil ganathuthan pangu  Paper Publication National - 20 International - 15	Teach School Students Grammar Vidiyal Matriculation School, Manapaarai.	Drama competition Mon Act competition Electuion competition Creativity competition Drawing competition Recitation competition
20.	DEPARTMENT OF VALUE EDUCATION						
	Specified syllabus for each UG / PG class for Ethics / Bible / Catechism  At least two guest lectures must be conducted for each	The teachers have to give notes / hand outs for various topics for each unit to facilitate students learning  Audio-Video aids to be used in teaching  Teachers can take classes			A handy booklet is to be released each term with contribution from the students. Encourage the students to be creative and innovative in writing puzzles, short moral stories, jokes, riddles,	MAM:  Phase I – Breathing and self awareness, will be conducted as usual, for all I UG classes - Catechism, Bible and Ethics students in turns	Bible day celebration is to be held in September 2019  Way of the Cross to be conducted during Lenten Season at 1.45 P.M. on Fridays in the chapel

	<p>year and each group on subjects that needs further information</p> <p>Text books are ready for Ethics and Catechism for all UG classes</p>	<p>creatively – student centred teaching through role play, quiz, debate and teacher – student interaction.</p> <p>Let the students have plenty of home exercises (reading, sharing views and answering questions, quiz) for better understanding and learning. Internal test is compulsory.</p> <p>No exemption from Test and no re-test as per university rule</p> <p>Internal Test – There is only one internal test in January 2020. All the five units of the text are taken for the test</p> <p>Question paper setting for Semester Examination for I &amp; II years</p> <p>This year III year Catechism, Bible and Ethics questions will be set by the external examiners, we will correct the papers – a trial and an innovation</p> <p>CIA Submission – February 2020</p> <p>Start the classes with five minutes of silence before class which will help them to calm the senses, develop an inner silence, awareness and full concentration – very conducive for better comprehension and assimilation of the lesson that is taught.</p>			<p>important news bit and so on.</p>	<p>on III day order in the chapel. Attendance is compulsory and marks are allotted for the same.</p> <p>Teachers in-charge should accompany the students of their respective classes without fail. They must bring the students to the chapel, take attendance and stay till the end of the class. No excuse will be accepted for the absence of teachers.</p> <p>Phase II – Mindfulness will be started for II UG students during the ethics hour. Rev. Fr. Cyril SJ, Bodhi Zendo, Perumalmalai puram is the training master.</p> <p>Retreats/orientations for students to be held in September 2020.</p> <p>Staff retreats / orientations for teaching and non-teaching, will be held as scheduled during the academic year.</p>	<p>Departmental prayer to be conducted in the college chapel/prayer room/ department</p> <p>Additional focus: To teach students to be eco-friendly and nature loving and not to destroy plants, to respect mother earth and to learn to conserve water and not to waste water.</p>
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21.	DEPARTMENT OF VISUAL COMMUNICATION						
<p>Certificate course on Photography</p> <p>‘VIS EXPO’ GALLERY exhibition of Students practical works</p> <p>NET/SET Exam coaching class.</p> <p>Compilation of the project works of the students and releasing the CD</p>	<p>Assignments</p> <p>Industrial Visit to media organization.</p> <p>Ice breaking Exercises</p> <p>Group Discussions</p> <p>Film screening and critically analyzing it.</p> <p>Internship in media agencies</p> <p>Exhibition</p> <p>Guest lectures</p> <p>Projects-2d, 3d animation,</p> <p>Print Ads</p> <p>Short film/ Documentary production</p> <p>Preparing E- content by each staff</p> <p>Preparation of Portfolio by Final year UG students for Interview purpose.</p>	Apply for one mini project	<p>Staff will participate / Present papers in National / International Seminars/Conferences.</p> <p>SEMINAR</p> <p>1.One day seminar Screen writing - July 2018</p> <p>2. FILMIC TRYST – Digital screening and Reviewing</p> <p>CONFERENCE</p> <p>National Conference on ‘Media And Children’.</p> <p>WORKSHOPS</p> <p>1. Journalism –July 2019.</p> <p>2. One day workshop on Lighting in Photography-August 2018.</p> <p>3. Two day workshop on ‘Learning and performing arts’-February 2020.</p> <p>4. Visual EFX-February 2019.</p> <p>5. Music Production- Audio recording and Editing</p>	<p>1.Publication of Research Papers (7)</p> <p>2. Qualifying NET/SET by staff.</p>	<p>Resource persons to various Social Groups / Colleges/ Schools /Workshops.</p> <p>Holy Cross FM</p>	<p>Signing of MOU’s and Tie – ups:</p> <p>COMPETITIONS</p> <p>PICTURA ’19– Drawing competition for college students.</p> <p>MEDIA. COM- Inter collegiate cultural completion</p> <p>Documentary Film Festival 2019</p> <p>Ad campaign on- ‘Breast Cancer Awareness’ -Street theater</p> <p>INDUSTRIAL VISITS</p> <p>1.Newspaper Organization</p> <p>2. Study Tour.</p> <p>3. Visit to Film Studios.</p> <p>DEPARTMENT RELEASES</p> <p>1. Short Film, PSA ’s</p> <p>2. Department News letter.</p>	
22.	DEPARTMENT OF ZOOLOGY						
Curriculum for PG will be revised to enhance more practical skills	Study materials for all lessons will be published	2 major and 2 minor UGC projects will be applied	1 National conference will be organized	10 papers with IF will be published	Amount generated through consultancy - Rs. 50,000	Installation of Cryotome	

	<p>Minimum 2 Certificate courses will be offered</p> <p>2 Add on courses will be offered</p>	<p>publishing e- content materials</p> <p>Study tour will be arranged to Universities &amp; Research Institutes at National/International level</p>		<p>1 International Conference will be organized (UNICEF /WHO funded)</p> <p>2 workshops will be organized</p> <p>Festotle 2019 Expo day (intercollegiate meet)</p> <p>Summer school programmes on Animal cell culture techniques &amp; Bioinformatics tools for Physics/ Chemistry/ Life science students will be arranged.</p>	<p>2 Text Books will be published</p>	<p>Animal handling and Rearing, Aquaculture</p>	<p>Faculty and student exchange programme with Universities abroad</p> <p>Integrated farming (Aquaculture- mulberry field)</p>
23.	<b>DEPARTMENT OF DMLT</b>						
	<p>This course provides students to become medical lab technologists. The papers in the curriculum are</p> <ul style="list-style-type: none"> <li>• General Principles of lab equipments</li> <li>• Anatomy &amp; Physiology</li> <li>• Biochemistry</li> <li>• Microbiology</li> <li>• Serology</li> <li>• Haematology</li> <li>• Blood Banking</li> <li>• Clinical Pathology</li> <li>• Histopathology</li> <li>• Immunology</li> <li>• Clinical Biochemistry.</li> </ul>	<p>The theory classes will be conducted in the morning session and the practical classes will be held in the afternoon session.</p> <p>Internal evaluation of the Students is done by following CIA pattern</p> <p>The evaluation is conducted by Academic board, AIMLTA in non semester pattern.</p>	---	<ul style="list-style-type: none"> <li>• Plan to conduct workshop on Quality Assurance program for the final year students.</li> </ul>	<ul style="list-style-type: none"> <li>• Plan to publish research articles in International and National journals.</li> </ul>	<p>Plan to buy LCD projector for the Class room.</p>	<p>to conduct “Blood Typing and anaemia screening camp” for the students of Government Schools.</p> <p>Plan to conduct Blood donation camp for the final year students.</p>





**Annual Plans 2020 – 2021**

Sl. No.	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR / MINOR	SEMINAR / CONFERENCE / WORKSHOP	RESEARCH / PUBLICATION	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
1.	DEPARTMENT OF AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY (BASLP)						
	RCI based syllabus and course pattern for BASLP	Evaluation of academic skills by conducting internal tests and clinical practical skills by Clinical assessment & Management  English competency of student's will be improved by giving spoken English classes  Clinical conference  Active Learning strategies  To provide clinical experience through postings in clinics across Tamil nadu  To improve clinical competence students will be sent for field visits and awareness camps  Teaching merged with recent technologies	To do noise measurements in Tiruchirappalli  To develop hearing assessment test material in Tamil	To Attend Indian Speech and Hearing Association Conference  To attend TANISHA  To attend Life Long Learning series conference  To attend Kerala ISHACON  To attend world congress conference	To Publish article in Journal of Indian Speech & Hearing Association (JISHA)  To present scientific paper in Indian Speech and Hearing Association Conference  To present poster & scientific oral presentation on Tamil Nadu Speech & Hearing association  To present in Asia Pacific conference	Conducting camps with collaboration under SSI camps  To conduct Hearing screening camps in factories  Improving MOUs  Disorder Specific awareness	To establish Ear mould & Hearing Dispensing unit  To establish Voice & Laryngology clinic  To establish swallowing station  To establish Peadiatric rehabilitation unit
2.	DEPARTMENT OF BIOCHEMISTRY						
	To establish it as a research Department	(i)Use of Blogs/ E-contents for all subjects  (ii)Different modes of assignments & seminars(Working models, field visits, case studies, preparation and taking class for school students, album making Poster and paper presentations (mandatory)	Minor Project-2	✓ First aid management workshop	Paper publication-3	✓ Bioscintillators – A Science cum Health Awareness Exhibitions At Rural Schools  ✓ Blood sugar screening	✓ STUDENT SUPPORT SERVICES: Counselling ✓ Summer Internship: On the job training ✓ Intradepartmental erdepartmental/Intercollegiate Competition

						<ul style="list-style-type: none"> <li>✓ Blood typing in schools</li> <li>✓ Anemia screening in Rescape village schools and assessment after <i>supplementation of fortified food (if fund is provided)</i></li> </ul>	
3.	<b>DEPARTMENT OF BIOTECHNOLOGY &amp; BIOINFORMATICS</b>						
	<ul style="list-style-type: none"> <li>• To frame collaborative syllabi with International Institutes/ Universities/ Colleges</li> <li>• To establish Registered CSIR Coaching Centre with CSIR trained faculty.</li> <li>• To conduct regular CSIR Coaching for Life Sciences students.</li> </ul>	<ul style="list-style-type: none"> <li>• To have staff exchange program between International Institutes/ Universities/ Colleges based on the collaborative syllabi.</li> <li>• To publish the compiled version of the material on CADD on-line through a peer- reviewed scientific publishers.</li> <li>• To design virtual laboratory for Stem cell isolation and microarray.</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing projects of DST, ICMR &amp; UGC</li> <li>• To apply for Major Projects from CSIR.</li> <li>• To apply for International Collaborative projects with World Organization</li> <li>• To apply for PG Student Projects</li> </ul>	<ul style="list-style-type: none"> <li>• To organize one day orientation programme on “Communication Skills”.</li> <li>• To organize 2- National Workshops on Bioinformatics-under DBT-BIF.</li> <li>• To organize a National Workshop on Nanotechnology.</li> <li>• To organize National Conference on Biotechnology &amp; Bioinformatics.</li> <li>• To conduct coaching classes in Collaboration with DBT for School students to get through KVPY, NTSE, and Olympiad Exams to get INSPIRE- scholarships and to promote them to do Basic Sciences Degrees in HCC.</li> <li>• To organize the 3<sup>rd</sup> annual meeting of the Society.</li> </ul>	<ul style="list-style-type: none"> <li>• To have collaborative research with one World Organization.</li> <li>• All the staff will be registered/ qualified with Ph.D</li> <li>• To publish 10 Research papers in SCI indexed Journals minimum of- 03 in Nature publications with an impact factor of 10</li> <li>• To enhance the h-index and 10i index of the publications.</li> <li>• To complete 01 Ph.D</li> <li>• To apply for Indian patenting-01</li> <li>• To publish the Departmental Society Journal.</li> <li>• To publish research/ review articles through HC Publishing Group .</li> <li>• To publish Book - Text Book on Nanotechnology- 01</li> </ul>	<p><u>Consultancy</u></p> <ul style="list-style-type: none"> <li>• To maintain the Departmental Consultancy Cell.</li> <li>• To offer constancy both academic/research - honorarium /paid consultancy</li> <li>• To generate consultancy money to the Institution-Rs 1,00,000/-</li> </ul> <p><u>Extension</u></p> <ul style="list-style-type: none"> <li>• To strengthen the Society by increasing the number of members.</li> </ul>	<ul style="list-style-type: none"> <li>• To strengthen the laboratory by purchasing new equipment through International projects.</li> <li>• To have collaboration with Inter National Biotechnology and Bioinformatics Companies for internships/IV, Placements and Clinical trials and marketing the product methodology</li> </ul>
4.	<b>DEPARTMENT OF BOTANY</b>						
	II UG & II PG Syllabi will be revised.	/Field visit/ Industrial visit/ Research Institute for UG & PG students	Online quiz Each	Proposed to apply for Minor projects – Dr. R. Manonmani & Ms. A. Freeda Rose	One day Seminar/ Exhibition	Ph.D. guidance - 3 staff members	Medical camp, Training on herbal oil preparation

		ICT mode of teaching through SMART class-2/staff/semester, E- lessons-atleast 8 per year  2 staff members for skill training –recent techniques – training for Gene sequencing	Semester for all major core papers for II, III UG & I, II PG  Home assignment, Models, Group discussion, e-lesson preparation  Question Bank for II UG ,MC papers will be revised			M.Phil. – 3 staff members  Ongoing Ph.D - 5  Proposed to take 3 candidates for Ph.D  Papers – 6/year	Hands on training will be given to Botany and other main students on Mushroom cultivation and herbal oil preparation.  Programs will be conducted to create Awareness on Plastic Hazards
5.	DEPARTMENT OF BUSINESS ADMINISTRATION						
	On – the – job training for students in Banks, business establishments, and audit houses - Tie – up with Trichy chapter of ICWAI for coaching students for Foundation courses -Industrial visits will be arranged for the students to enable them to gain exposure in the field and to obtain practical knowledge.	- ICT materials to be used for teaching - Creation of database of ICT materials for selected subjects -Introduction of new courses related to Share Trading and Entrepreneurial Development - Question bank for one paper -creating blocks for each staff - Practical assignment (Activity based)	- Major Projects 3 Minor Projects 10	Workshops on Consumer awareness  - Regional Level Seminar - Workshops on Soft Skills development	Updating qualification of Staff - Paper presentation – 3 - Paper publication – 4  - Ph.d guidance – 3	-Consultancy by staff  - Soft Skill programme for final year students conducted - Staff as visiting faculty Project Guide in TNOU & Alagappa University - Staff as visiting faculty in Bharathidasan University	Classrooms with LCD facility - 2 - Lab with 30 computers -Department Library with lending books to poor students

	- Planner for next semester						
6.	DEPARTMENT OF CHEMISTRY						
	<p>Syllabus revision for V and VI semesters.</p> <p>To introduce minor changes in the UG and PG syllabus.</p> <p>Syllabus for 3 certificate courses for I PG and I UG.</p> <p>Industrial training for UG and PG students.</p>	<p>LCD teaching / Usage of Smart board</p> <p>Seminar through power point presentation</p> <p>Assignment through CD, Assignment on Field visit /Industrial visit.</p> <p>Preparation of Models and E-content.</p> <p>New letter for Science Departments.</p> <p>Online quiz, Remedial coaching and frequent tests.</p> <p>Buzzing session, Group Discussion.</p>	<p>Proposal will be sent for 4 minor and 2 major projects.</p> <p>Motivate the students to apply for summer projects.</p> <p>20 individual projects by staff.</p>	<p>To organize international conference.</p> <p>Workshop for training on instrumentation for teaching staff.</p> <p>To inter collegiate competition.</p> <p>To carryout food analysis on small scale.</p>	<p>15 Papers will be published in International / National Journals in each year.</p> <p>Digitalization of UG &amp;PG Projects.</p> <p>Articles publication by the students</p>	<p>Members of various boards of university and autonomous institution.</p> <p>Doctoral committee members.</p> <p>NET/SLET coaching for PG Students.</p> <p>Plan to sign one Mou's .</p> <p>Junior staff will present their work or any article before the inter departmental Staff.</p>	<p>Educational tour.</p> <p>Industrial visit for all classes.</p> <p>Strengthen PTA and Alumnae Through face book, creation of group Mail ID</p> <p>To develop interpersonal relationship, staff picnics and academic and non academic get together will be conducted.</p> <p>To strengthen Book bank for poor students.</p> <p>Creation of Software to take stock of Apparatus and chemicals.</p> <p>Visit to libraries and laboratories of various universities.</p> <p>To equip the lab with additional instruments.</p>
7.	DEPARTMENT OF COMMERCE						
	<p>- incorporate 20% of curriculum from other foreign universities</p> <p>- On – the – job training for Vocational stream of students in Banks, business establishments, and audit houses</p> <p>- Industrial visits will be arranged for the students to enable</p>	<p>ICT materials to be used for teaching</p> <p>- Creation of database of ICT materials for selected subjects</p> <p>- Group learning</p>	<p>Major Projects 2</p> <p>Minor Projects 5</p>	<p>Conference on the emerging trends in commerce</p>	<p>Updating qualification of staff</p> <p>Paper presentation –8</p> <p>Paper publication – 10</p> <p>Ph.d guidance – 3</p>	<p>Consultancy by staff</p> <p>- Sr. Bridget IMC programme</p> <p>- Staff as visiting faculty Project Guide in TNOU &amp; Alagappa University</p> <p>- Staff as visiting faculty in Bharathidasan University</p> <p>- Staff as visiting faculty to CMA</p>	<p>Classrooms with LCD facility - 2</p> <p>-Commerce lab with 30 computers</p> <p>- Encouraging the alumnae to contribute books to the department library</p>

8.	DEPARTMENT OF COMPUTER SCIENCE						
<p>Certificate Course - Desk Top Publishing - Ms-Office Package - Tally</p> <p>Diploma Course - DCA</p> <p>Implant Training</p> <p>Internship</p> <p>Bridge Course - Programming Practices - Soft Skills</p> <p>Crash Course - Office Automation - Learning to use Laptop</p> <p>IT Professional Certification ( Microsoft )</p>	<p>Teaching - Net Savvy - Power Point Presentation - Role Play Demonstration - Model Preparation - Software Developing</p> <p>Learning - E-Class - E-Content Presentation - E-Demonstration - E-Learning</p> <p>Evaluation - Aural &amp; Oral via Web Chat - Online Testing - Online Debugging</p>	<p>Aided MAJOR Projects</p>	<p>Workshop - 3</p> <p>Seminar -2 Webinar-3</p> <p>National Seminar-2 International Seminar-1</p>	<p>Planned to Publish 5 Papers</p> <p>2 Books to be Published</p> <p>3 Staff to be Register Ph.D.,</p> <p>Open Source Tools</p>	<p>Five Projects Planned for Devimangalam Village</p> <p>1. Computer Literacy 2. Water Harvesting 3. Tree Plantation 4.Strengthening of SHG's 5. Conducting Quiz and Puzzle.</p> <p>Software Development</p> <p>Software for Other Majors</p>	<p>Association Meeting - 8</p> <p>Inter Departmental Programme - Compfest'20</p> <p>Intercollegiate Programme – Webfest'20</p> <p>Intra Departmental Programme – Web Scintillators'21 Cyber Fest'21</p> <p>Magazine Release - Com'fete 2020 - 2021</p>	
9.	DEPARTMENT OF ECONOMICS						
<p>*Introduction of New course for UG programme 1.Export Import Management</p> <p>* The following course will be offered by EDC Arts and Crafts,</p>	<p>*Reading materials will be made available through teacher blog</p> <p>*e-content Lessons to be prepared by every faculty.</p> <p>*Remedial class for slow learners</p>	<p>* Minor Research Project proposals to be sent to funding agencies</p>	<p>* One-day Seminar to be organised.</p> <p>* One-day workshop to be organised.</p>	<p>*Attending and presenting papers in National and International Conferences</p> <p>*Papers to be published</p> <p>*Paper publication by the faculty at national level journal.</p>	<p>*Tie up with TIIC, DIC &amp; TNID</p> <p>*Involvement of students in awareness programmes through women cell</p> <p>*Taking up projects sponsored by the Government Agencies</p>	<p>*Two computers with SPSS package are required for research scholars.</p> <p>*To give training for writing research papers, projects, etc. for research scholars.</p>	

	<p>Hand Embroidery, Doll making, Artificial flower vase making</p> <p>*Department will be offering a certificate course on 1. Computer Languages M S. Office, DTP, Photoshop, Tally-9. 2. Spoken Hindi</p>	*Activity based evaluation methods				(TNSCB).	
10.	DEPARTMENT OF ENGLISH						
	<p>30 hours Spoken English Certificate Course for the I Year Students.</p> <p>Guest Lectures arranged for M.Phil, PG and UG students by the English Literary Association.</p> <p>Group Assignments for I PG students on the 4 Papers based on SET/NET questions and Quiz I and II to be based on group assignments.</p>	<p>Participating and organising Live Streaming of educational conferences both at National and International levels.</p>	<p>Mini projects to be taken up by the staff members.</p>	<p>One day workshops - Alumnae of the department will be invited on honorary basis to motivate the students based on career guidance, marital counseling and entrepreneurship.</p> <p>Seminar on Contemporary Literature.</p> <p>Students to conduct workshop for students.</p> <p>Conference on Theatre Arts.</p>	<p>Staff members to attend international conferences and present papers outside India</p> <p>1 Ph.D Registration by faculty.</p> <p>4 Ph.D Registrations in the Research Dep.</p> <p>Staff members to attend faculty development programme in reputed universities.</p>	<p>Honorary Consultancy by Faculty.</p> <p>ACME (Intercollegiate Competition).</p> <p>Literary Exhibition.</p> <p>Language Laboratory (MOU).</p> <p>Spoken English Certificate Course.</p> <p>Journalism Certificate Course</p> <p>Mandatory paper presentation by UG and PG final year students, and by M.Phil and Ph. D Research scholars.</p> <p>Teaching practice for students.</p> <p>NET/SET Coaching Class.</p>	<p>Book Club membership cards to be given.</p> <p>Latest books to be reviewed in the book club.</p> <p>To bring in more books on South Asian Literature.</p>

11.	DEPARTMENT OF FRENCH						
Bharathidasan University based syllabus and course pattern for French	<p>Evaluation of academic skills by conducting internal tests, assignments, seminars and quizzes</p> <p>French association inaugural in July 2020</p> <p>French Elocution coaching in July &amp; August 2020</p> <p>French study tour in August 2020 – a creative question based on it for I or II internal test</p> <p>Extra coaching class and slip tests for weak students</p> <p>For every class test and quiz I &amp; II two different question papers and two keys are set</p> <p>Assignment – Picture album based on the grammar lessons for seminar component – coaching for French dialogues, French songs, French elocution, picture/poster reading in French</p> <p>French Association Valedictory in March 2021</p>		<p>To participate in inter-collegiate competitions at American College, Madurai in September 2020</p> <p>Inter departmental competitions coaching in December 2020 &amp; January 2021</p> <p>French Cultural day – Holfrest in January 2021</p>			To attend French congress at Madurai Kamaraj University in February 2021	
12.	DEPARTMENT OF HINDI						
	<p>Hindi Association Inaugural Geethanjali samithi - july 2020</p> <p>Study Tour - August 2020</p> <p>Cultural Programme and valediction - january 2021</p> <p>To conduct various competitons</p>					Students will attend intercollegiate programs/ seminars/ workshops conducted in other colleges	
13.	DEPARTMENT OF HISTORY						
To impart historical knowledge on World Affairs	<ul style="list-style-type: none"> <li>➤ Facilitator Method.</li> <li>➤ VAK (Visual Audio Kinesthetic).</li> </ul>	Minor Projects- 1	<ul style="list-style-type: none"> <li>➤ National Seminar on India in the Globalised Market.</li> <li>➤ International Conference on</li> </ul>	<ul style="list-style-type: none"> <li>➤ Book Publication -1</li> <li>➤ Articles Publication-3</li> <li>➤ Ph.D Guidance=4</li> </ul>	<ul style="list-style-type: none"> <li>➤ MOU WITH Record Centre.</li> <li>➤ MOU with Palm Leaves Centre of</li> </ul>	<ul style="list-style-type: none"> <li>➤ LCD Class room</li> <li>➤ Smart Classroom</li> <li>➤ Color Mike</li> </ul>	

	<ul style="list-style-type: none"> <li>➤ History of Europe- 1453 to 1789A.D.</li> <li>➤ History of Europe-1789 to 1919 AD.</li> <li>➤ History of China from 1911 to 2002 AD.</li> <li>➤ History of South East Asia from 1890 to 1977 AD.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Brain Storming Method.</li> <li>➤ Flow Chart Method.</li> <li>➤ Scaffold Method.</li> </ul>		<p>Tourism Marketing.</p> <ul style="list-style-type: none"> <li>➤ Workshop on “Historical Writing Today”.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Paper Presentation=2</li> </ul>	<p>Tamil University.</p> <ul style="list-style-type: none"> <li>➤ MOU with National Archives.</li> <li>➤ Monumental visit to Srivilliputhur</li> <li>➤ Historical visit to Mamallapuram.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Smart Boards- 1</li> </ul>
14.	DEPARTMENT OF MATHEMATICS						
	Exposure to paper publication in journals in the M.Phil course	Orientation to teachers of Mathematics department in specialized subjects by experts	Major project	-	Publish atleast 10 papers in International journals	Consultancy for software tools in research in Mathematics	-
15.	DEPARTMENT OF PHYSICS						
	Coaching Classes for NET/SLET/Competitive Exam	Online quiz for all classes	Minor Research Project – 2  Major Research Project –1	One day seminar on “ Biophysics”	Journal Publications will be at National level -6 International level-10	-	To maintain physics lab & buy instruments
16.	DEPARTMENT OF PSYCHOLOGY						
	<p>I-semester 4 Major core papers 1 Elective Paper</p> <p>II-semester 4 Major core papers 1 Elective paper</p> <p>III-semester 4 Major core papers 1 Elective Paper</p> <p>IV-semester 4 Major core papers 1 Elective Paper</p>	<p>Evaluation through seminar and assessment</p> <p>Assessment through submission of case study observation report</p>	<p>To undertake an intervention study on life skills of college students.</p> <p>To do action research on “autistic children”.</p>	<p>To attend Indian association of Applied Psychology Conference</p> <p>Organize Workshop on “counselling skills”.</p> <p>Organize Workshop on therapy “REBT”.</p> <p>To organize “International conference on” Wellbeing across life span”</p>	<p>To publish in International Journal of scientific research.</p> <p>To publish in Internal national Journal of Indian psychology</p> <p>To publish in journal of contemporary psychology</p>	<p>To conduct awareness programme for college students on ‘personality development’ and “personal effectiveness”.</p>	<p>To procure psychological assessment tools for lab.</p>



17.	DEPARTMENT OF REHABILITATION SCIENCE						
<p>To design a curriculum with sufficient flexibility to permit choice of adequate number of courses as per approved regulations (University, UGC, RCI)</p> <p>To incorporate content changes as per new developments and trends in field of disability.</p> <p>To enhance practical knowledge as per trends and expectation of employers.</p> <p>Preparation of audio-visual content for a topic</p> <p>To undertake need based Post – Doctoral Research by staff and research scholars.</p>	<p>Bridge and remedial courses</p> <p><u>U.G.</u> -Communication Skills</p> <p>Need based peer tutoring for students to be arranged by the mentors.</p> <p><u>P.G.</u> –</p> <p>1. Research and Management</p> <p>2. Report Writing</p> <p>Encourage high – achievers to register for extra credits</p> <p>Preparation of repositories by students (Tamil &amp; English)</p>	<p>Staff to apply for major and minor projects</p> <p>Curriculum enhancement for increased mobility of students nationally and internationally</p> <p>. Interactive Participative Learning</p>	<p>To organize need based workshops for students</p>	<p>Research paper publication by each staff in a referred Journal.</p> <p>Enroll Ph.D. scholars to pursue research in the department.</p> <p>Conduct Continuous Rehabilitation Education courses.</p> <p>Objective and activity based learning</p>	<p>Teaching / Learning Methods</p> <p>Training III UG and I PG in Edu. Tech Lab.</p>	<p>Developing e-content for at least 1 unit in each paper</p> <p>Presentation of field work / internship</p>	
18.	DEPARTMENT OF SOCIAL WORK						
<p>Extra Credit courses</p> <p>1. Introduction to disability Studies</p> <p>2. Development Strategies</p>	<ul style="list-style-type: none"> <li>• One short term course</li> <li>• One refresher course for all the faculties</li> <li>• International exposure and exchange for staff and students</li> </ul> <p>II. Periodical E-lessons – minimum One Lesson Per staff per year.</p> <p>III. Continuing the fervent up gradation of AIB</p>	<p>One inter-collegiate NET coaching for social work students</p> <p>Mobilizing students from other states for admission</p>	<p>one UGC minor project by each faculty every year</p> <p>Undertake government projects other than University Grant Commission</p>		<p>Group project- students organizing mass programme based on the contemporary issues.</p> <p>Innovative field based assignment with media documenting in the third Semester</p> <p>Knowledge Sharing through Disaster</p>	<p>Smart Board</p> <p>Computer with NET connection for all the staff</p>	

		<p>IV. publishing scientific abstracts of the individual faculty with citation index – minimum one publication per year per staff.</p> <ul style="list-style-type: none"> <li>• INNOVATION Knowledge Sharing</li> </ul>	<p>Creating placement brochure for every year Scholarship and financial support for students One social initiatives apparent to the current context Creating Gender sensitization</p>			<p>Resilient Club.</p> <p>Consultancy : Knowledge Sharing of Resource Center for Transgender.</p> <p>Resource Person For Adolescent Sex Education In Govt Schools In The College Adopted Villages Counseling –all women police station Active participant in district legal service authority At least one MOU'S with corporate to enable CSR initiatives to promote education for the poor students per year.</p>	
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19.	DEPARTMENT OF TAMIL						
	Updating Syllabus of Illakia varalaru	<p>1.Lecture</p> <p>2.Seminar</p> <p>3.Group Work</p> <p>4.Assignment</p> <p>5.Guiding Students to take classes</p> <p>6.Field Study</p> <p>II Content Presentation</p> <p>Interaction</p> <p>Language - Style</p>	To Apply for projects	<p>1.Tamilarathu Thirumana muraikal</p> <p>2.Kalatchara panpattu matram</p> <p>3.Sanga Ilakkiyathil kaanalagam vaaniyal seithikal</p> <p>4.Sanga Ilakkiyahtil kulandhaikalikkana vilaiyattukal.</p>	<p>Dr. M. Arumbu Irattai kappiyangalil kalaigal</p> <p>Ms. A. AnuDayana Vijayam Noval Marupathippu</p> <p>Paper Publication National - 10 International - 15</p>	<p>Teach School Students Grammar Vidiyal Matriculation School , Manapaarai.</p>	<p>Essay competition</p> <p>Poetry competition</p> <p>Drama competition</p> <p>Dance competition</p> <p>connection competition</p>

20.	DEPARTMENT OF VALUE EDUCATION					
<p>Specified syllabus for each UG / PG class for Ethics / Bible / Catechism</p> <p>At least two guest lectures must be conducted for each year and each group on subjects that needs further information</p> <p>Text books are ready for Ethics and Catechism for all UG classes</p>	<p>The teachers have to give notes / hand outs for various topics for each unit to facilitate students learning</p> <p>Audio-Video aids to be used in teaching</p> <p>Teachers can take classes creatively – student centred teaching through role play, quiz, debate and teacher – student interaction.</p> <p>Let the students have plenty of home exercises (reading, sharing views and answering questions, quiz) for better understanding and learning. Internal test is compulsory.</p> <p>No exemption from Test and no re-test as per university rule</p> <p>Internal Test – There is only one internal test in January 2021. All the five units of the text are taken for the internal test</p> <p>Question paper setting for Semester Examination for I &amp; II years</p> <p>This year III year Catechism, Bible and Ethics questions will be set by the external examiners, we will correct the papers – a trial and an innovation</p> <p>CIA Submission – 23<sup>rd</sup> February 2018</p>			<p>A handy booklet is to be released each term with contribution from the students. Encourage the students to be creative and innovative in writing puzzles, short moral stories, jokes, riddles, important news bit and so on.</p>	<p>MAM:</p> <p>Phase I – Breathing and self awareness, will be conducted as usual, for all I UG classes - Catechism, Bible and Ethics students in turns on III day order in the chapel. Attendance is compulsory and marks are allotted for the same.</p> <p>Teachers in-charge should accompany the students of their respective classes without fail. They must bring the students to the chapel, take attendance and stay till the end of the class. No excuse will be accepted for the absence of teachers.</p> <p>Phase II – Mindfulness will be started for II UG students during the ethics hour. Rev. Fr. Cyril SJ, Bodhi Zendo, Perumalmalai puram is the training master.</p> <p>Retreats/orientations for students to be held in August and September 2020.</p> <p>Staff retreats /</p>	<p>Bible day celebration is to be held in September 2020</p> <p>Way of the Cross to be conducted during Lenten Season at 1.45 P.M. on Fridays in the chapel</p> <p>Departmental prayer to be conducted in the college chapel/prayer room/ department</p> <p>Additional focus: To teach students to be eco-friendly and nature loving and not to destroy plants, to respect mother earth and to learn to conserve water and not to waste water.</p>

		Start the classes with five minutes of silence before class which will help them to calm the senses, develop an inner silence, awareness and full concentration – very conducive for better comprehension and assimilation of the lesson that is taught.				orientations for teaching and non-teaching, will be held as scheduled during the academic year.	
21.	<b>DEPARTMENT OF VISUAL COMMUNICATION</b>						
	<p>Certificate course on Radio Jockey</p> <p>‘VIS EXPO’ GALLERY exhibition of Students practical works</p> <p>NET/SET Exam coaching class.</p> <p>Compilation of the project works of the students and releasing the CD</p>	<p>Assignments</p> <p>Industrial Visit to media organization.</p> <p>Ice breaking Exercises</p> <p>Group Discussions</p> <p>Film screening and critically analyzing it.</p> <p>Internship in media agencies</p> <p>Exhibition</p> <p>Guest lectures</p> <p>Projects-2d, 3d animation,</p> <p>Print Ads</p> <p>Short film/ Documentary production</p> <p>Preparing E- content by each staff</p> <p>Preparation of Portfolio by Final year UG students for Interview purpose.</p>	<p>Apply for two mini project and one minor project</p>	<p>Staff will participate / Present papers in National / International Seminars/Conferences.</p> <p><b>SEMINAR</b></p> <p>1.One day seminar Journalism -July 2018</p> <p>2 .FILMIC TRYST – Digital screening and Reviewing</p> <p>3. One day seminar on News Production</p> <p><b>CONFERENCE</b></p> <p>State level conference on ‘Globalization In Media’</p> <p><b>WORKSHOPS</b></p> <p>1. One day workshop on Reporting Skills –July 2020.</p> <p>2. One day workshop on Photography-August 2020.</p> <p>3. One day workshop on Radio Production-November 2020.</p> <p>4. One day workshop on Post Production Techniques-February 2021.</p>	<p>1.Publication of Research Papers (7)</p> <p>2. Qualifying NET/SET by staff.</p> <p>3. PhD completion by staff.</p>	<p>Resource persons to various Social Groups / Colleges/ Schools /Workshops.</p> <p>Holy Cross FM</p>	<p>Signing of MOU’s and Tie – ups:</p> <p><b>COMPETITIONS</b></p> <p>PICTURA ’20– Drawing competition for college/school students.</p> <p><b>MEDIA. COM-</b> Inter collegiate cultural competition.</p> <p>Phoenix Film Festival 2020</p> <p>Ad campaign on- ‘Clean environment ‘-Street theater</p> <p><b>INDUSTRIAL VISITS</b></p> <p>1.Newspaper Organisation</p> <p>2. Study Tour.</p> <p>3. Visit to Film Studios.</p> <p><b>DEPARTMENT RELEASES</b></p> <p>1.Short Film , PSA’s</p> <p>2. Department News letter.</p>

22.	DEPARTMENT OF ZOOLOGY						
<p>Minor inclusions will be made based on UGC-NET</p> <p>Minimum 2 Certificate courses will be offered</p> <p>2 Add on courses will be offered</p>	<p>Transfer of credits with National and International universities</p> <p>Preparation of setting up CSIR /NET centre</p> <p>Study tour will be arranged to Universities &amp; Research Institutes at National/International level</p>	<p>5 major and 5 minor projects will be applied</p>	<p>2 National conferences will be organized</p> <p>4 workshops will be organized</p> <p>Festotle 2020 intercollegiate meet</p> <p>Summer school programmes on Animal cell culture techniques &amp; Bioinformatics tools for Physics/ Chemistry/ Life science students will be arranged.</p>	<p>10 papers with IF will be published</p> <p>2 Text Books will be published</p>	<p>Amount generated through consultancy - Rs. 50,000</p> <p>Animal handling and Rearing, Aquaculture</p>	<p>Faculty and student exchange programme with Universities abroad</p> <p>Silk worm rearing and reeling of silk</p>	
23.	DEPARTMENT OF DMLT						
<p>This course provides students to become medical lab technologists. The papers in the curriculum are</p> <ul style="list-style-type: none"> <li>• General Principles of lab equipments</li> <li>• Anatomy &amp; Physiology</li> <li>• Biochemistry</li> <li>• Microbiology</li> <li>• Serology</li> <li>• Haematology</li> <li>• Blood Banking</li> <li>• Clinical Pathology</li> <li>• Histopathology</li> <li>• Immunology</li> <li>• Clinical Biochemistry</li> </ul>	<p>The theory classes will be conducted in the morning session and the practical classes will be held in the afternoon session.</p> <p>Internal evaluation of the Students is done by following CIA pattern</p> <p>The evaluation is conducted by Academic board, AIMLTA in non semester pattern.</p>	---	<ul style="list-style-type: none"> <li>• Plan to conduct workshop on Immunological techniques involved in the diagnosis of diseases.</li> </ul>	<ul style="list-style-type: none"> <li>• Plan to publish research articles in International and National journals.</li> </ul>	<p>Plan to establish department library with more medical and clinical books. Plan to increase the number of books in the department library.</p>	<p>o conduct “Blood Typing and anaemia screening camp” for the students of Government Schools.</p> <p>Plan to conduct inplant training for the final year students.</p> <p>Plan to conduct thyroid diagnosis camp for the staff and students</p>	



**Annual Plans 2021 – 2022**

Sl. No.	CURRICULUM	TEACHING - LEARNING EVALUATION	PROJECTS MAJOR / MINOR	SEMINAR / CONFERENCE / WORKSHOP	RESEARCH / PUBLICATION	CONSULTANCY / EXTENSION ACTIVITIES	INFRASTRUCTURE/ ADDITIONAL INFORMATION
1.	DEPARTMENT OF AUDIOLOGY AND SPEECH LANGUAGE PATHOLOGY (BASLP)						
	RCI based syllabus and course pattern for BASLP	<p>Evaluation of academic skills by conducting internal tests and clinical practical skills by Clinical assessment &amp; Management</p> <p>English competency of student's will be improved by giving spoken English classes</p> <p>Clinical conference</p> <p>Active Learning strategies</p> <p>To provide clinical experience through postings in clinics across Tamil nadu</p> <p>To improve clinical competence students will be sent for field visits and awareness camps</p> <p>To improve practical oriented theoretical teaching</p>	<p>To do noise measurements in factories</p> <p>To develop cognitive linguistic assessment test material in Tamil</p>	<p>To Attend Indian Speech and Hearing Association Conference</p> <p>To attend TANISHA</p> <p>To attend Life Long Learning series conference</p> <p>To attend Kerala ISHACON</p> <p>To attend world congress conference</p>	<p>To Publish in Journal of Indian Speech &amp; Hearing Association (JISHA)</p> <p>To present scientific paper in Indian Speech and Hearing Association Conference</p> <p>To present poster &amp; scientific presentation on Tamil Nadu Speech &amp; Hearing association</p> <p>To present a poster &amp; scientific presentation on Kerala ISHACON</p>	<p>Conducting camps with collaboration under SSI camps</p> <p>To conduct Hearing screening camps in industries</p> <p>Organizing public awareness camps</p> <p>Conducting massive screening camps</p>	<p>To establish Multi Disciplinary unit</p> <p>To establish Aural Rehabilitation unit</p> <p>To establish adult rehabilitation unit</p> <p>To establish vertigo &amp; Tinnitus clinic</p>
2.	DEPARTMENT OF BIOCHEMISTRY						
		<p>(i)Use of Blogs/ E-contents for all subjects</p> <p>(ii)Different modes of assignments and seminars (Working models, field visits, case studies, preparation and taking class for school students, album making Poster and paper presentations (mandatory)</p>	Minor Project-2	<p>(i ) International Seminars(1)</p> <p>(ii) First aid management workshop</p>	Paper publication-3	<p>✓ Bioscintillators – A Science cum Health Awareness Exhibitions At Rural Schools</p> <p>✓ Blood sugar screening</p> <p>✓ Blood typing in schools</p>	<p>STUDENT SUPPORT SERVICES:</p> <p>Counselling</p> <p>✓ Summer Internship: On the job training</p> <p>✓ Intradepartmental /Interdepartmental/Intercollegiate Competition</p>

						✓ Anemia screening in Rescape village schools and assessment after <i>supplementation of fortified food (if fund is provided)</i>	
3.	DEPARTMENT OF BIOTECHNOLOGY & BIOINFORMATICS						
	<ul style="list-style-type: none"> <li>To update and maintain the syllabi</li> <li>To conduct regular CSIR Coaching for Life Sciences.</li> <li>To conduct online coaching for competitive exams.</li> <li>To provide training/ orientation/workshop for faculty on CSIR Coaching.</li> </ul>	<ul style="list-style-type: none"> <li>To register students for the CADD course as extra credit for online classes.</li> <li>To conduct on-line test for competitive exams.</li> <li>To design virtual laboratory for 2D gel electrophoresis and MALDI.</li> </ul>	<ul style="list-style-type: none"> <li>To implement projects successfully</li> <li>To start the International Collaborative projects with World Organization</li> </ul>	<ul style="list-style-type: none"> <li>To organize one day orientation programme on “Communication Skills”.</li> <li>To organize 2- National Workshops on Bioinformatics- under DBT-BIF.</li> <li>To organize an International National workshop on Advanced Biomedical Sciences in Collaboration with DBT, ICMR and Research Collaborators.</li> <li>To organize the Co-ordinators Meet of DBT-BIF.</li> <li>To conduct coaching classes in Collaboration with DBT for School students to get through KVPY, NTSE, and Olympiad Exams to get INSPIRE- scholarships and to promote them to do Basic Sciences Degrees in HCC.</li> <li>To organize the 4<sup>th</sup> annual meeting of the Society.</li> </ul>	<ul style="list-style-type: none"> <li>To have collaborative research with World Organization.</li> <li>All the staff will be registered/ qualified with Ph.D</li> <li>To publish 10 Research papers in SCI indexed Journals minimum of- 03 in Nature publications with an impact factor of 10</li> <li>To enhance the h-index and 10i index of the publications.</li> <li>To complete 03 Ph.D</li> <li>To apply for Indian patenting-01</li> <li>To publish the Departmental Journal.</li> <li>To publish Books/research/ review articles through HC Publishing Group</li> <li>To start for creation and publication of database on Research articles through DBT.</li> <li>To publish Book - Text Book on Proteomics- 01</li> </ul>	<u>Consultancy</u> <ul style="list-style-type: none"> <li>To train more consultants for the Consultancy cell</li> <li>To offer consultancy both academic/research - honorarium /paid consultancy</li> <li>To generate consultancy money to the Institution-Rs 1,00,000/-</li> </ul> <u>Extension</u> <ul style="list-style-type: none"> <li>To include the stakeholders as the members of the Society.</li> </ul>	<ul style="list-style-type: none"> <li>To strengthen the laboratory by purchasing new equipment through International projects.</li> <li>To have collaboration with Inter National Biotechnology and Bioinformatics Companies for internships/IV, Placements and Clinical trials and marketing the product methodology.</li> <li>To release atleast product to the Society under the name of HCC</li> </ul>
4.	DEPARTMENT OF BOTANY						
	III UG syllabi will be revised	Field visit/ Industrial visit/ Research Institute for UG & PG students	Online quiz Each Semester for	Proposed to apply for a Minor project – Ms. R. Kavitha	Workshop on recent techniques	Ph.D. guidance - 3 staff members	Awareness on use of organic manure and mixed cropping.



		ICT mode of teaching through SMART class-2/staff/semester, E- lessons-atleast 8 per year  2 staff members for skill training –recent techniques	all major core papers for II, III UG & PG  Home assignment, Models, Group discussion, survey of campus flora with Binomial and Family.  Question Bank for III UG ,MC papers will be revised			M.Phil. – 3 staff members  Ongoing Ph.D - 5  Proposed to take 3 candidates for Ph.D  Papers – 6/year	Hands on training will be given to Botany and other main students on Mushroom cultivation and herbal oil preparation.  Programs will be conducted to create Awareness on Plastic Hazards
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5.	DEPARTMENT OF BUSINESS ADMINISTRATION						
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On – the – job training for students in Banks, business establishments, and audit houses  Tie – up with Trichy chapter of ICWAI for coaching students for Foundation courses  Industrial visits will be arranged for the students to enable them to gain exposure in the field and to obtain practical knowledge.	- ICT materials to be used for teaching - Creation of database of ICT materials for selected subjects -Introduction of new courses related to Share Trading and Entrepreneurial Development - Question bank for one paper -creating blocks for each staff - Practical assignment (Activity based)	- Major Projects 1 Minor Projects 1	- Workshops on Consumer awareness  - Regional Level Seminar - Workshops on Soft Skills development	Updating qualification of Staff  Paper presentation – 3  Paper publication – 4  Ph.d guidance – 3	-Consultancy by staff  - Soft Skill programme for final year students conducted - Staff as visiting faculty Project Guide in TNOU & Alagappa University - Staff as visiting faculty in Bharathidasan University	-
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	Planner for next semester						
6.	DEPARTMENT OF CHEMISTRY						
	Complete revision of syllabus for UG, PG and M.Phil courses. Industrial Training for UG and PG Students,	LCD teaching / Usage of Smart board Seminar through power point presentation Interdisciplinary Assignment through CD,  Assignment on Field visit /Industrial visit. Preparation of Models and E-content. New letter for Science Departments.  Online quiz, Remedial coaching and frequent tests.  Buzzing session, Group Discussion.  Giving Announced test from Previous Class Portions.	Proposal will be sent for 4 minor and 2 major projects. Motivate the students to apply for summer projects. 10 individual projects by staff. To motivate the students to present their projects in Conferences.	To organize National conference.  Workshop for training on instrumentation for teaching staff.  To inter collegiate competition.  To Conduct Exhibition.	10 Papers will be published in International / National Journals in each year.  Digitalization of UG &PG Projects.  Articles publication by the students	Members of various boards of university and autonomous institution. Doctoral committee members. NET/SLET coaching centre . Plan to sign one Mou's . Junior staff will present their work or any article before the inter departmental Staff.	Educational tour. Industrial visit for all classes. Strengthen PTA and Alumnae Through face book, creation of group Mail ID To develop interpersonal relationship, staff picnics and academic and non academic get together will be conducted. To strengthen Book bank for poor students. Creation of Software to take stock of Apparatus and chemicals. Visit to libraries and laboratories of various universities. To equip the lab with additional instruments.
7.	DEPARTMENT OF COMMERCE						
	incorporate 40% of curriculum from other foreign universities - Vocationalised Course Pattern - On – the – job training for Vocational stream of students in Banks, business establishments, and audit houses	ICT materials to be used for teaching - Creation of database of ICT materials for selected subjects - virtual teaching	Major Projects 3 Minor Projects 6	- International conference Future of marketing	Updating qualification of Staff - Paper presentation – 12 - Paper publication – 12	Consultancy by staff - Sr. Bridget IMC programme - Staff as visiting faculty Project Guide in TNOU & Alagappa University - Staff as visiting faculty in Bharathidasan University - Staff as visiting faculty to CMA	Separate block

	<p>-Tie – up with Trichy chapter of ICWAI for coaching students for Foundation courses</p> <p>-Industrial visits will be arranged for the students to enable them to gain exposure in the field and to obtain practical knowledge.</p>						
8.	DEPARTMENT OF COMPUTER SCIENCE						
	<p>Certificate Course</p> <ul style="list-style-type: none"> <li>- Desk Top Publishing</li> <li>- Ms-Office Package</li> <li>- Tally</li> </ul> <p>Diploma Course</p> <ul style="list-style-type: none"> <li>- DCA</li> </ul> <p>Implant Training</p> <p>Internship</p> <p>Bridge Course</p> <ul style="list-style-type: none"> <li>- Programming Practices</li> <li>- Soft Skills</li> </ul> <p>Crash Course</p> <ul style="list-style-type: none"> <li>- Office Automation</li> <li>- Learning to use Laptop</li> </ul>	<p>Teaching</p> <ul style="list-style-type: none"> <li>- Net Savvy</li> <li>- Power Point Presentation</li> <li>- Role Play Demonstration</li> <li>- Model Preparation</li> <li>- Software Developing</li> </ul> <p>Learning</p> <ul style="list-style-type: none"> <li>- E-Class</li> <li>- E-Content Presentation</li> <li>- E-Demonstration</li> <li>- E-Learning</li> </ul> <p>Evaluation</p> <ul style="list-style-type: none"> <li>- Aural &amp; Oral via Web Chat</li> <li>- Online Testing</li> <li>- Online Debugging</li> </ul>	Aided MAJOR Projects	<p>Workshop - 3</p> <p>Seminar -2</p> <p>Webinar-3</p> <p>National Seminar-2</p> <p>International Seminar-1</p>	<p>Planned to Publish 5 Papers</p> <p>4 Staff to be Register Ph.D.,</p> <p>Recent Trends – Hands on Experience</p>	<p>Five Projects Planned for Devimangalam Village</p> <ol style="list-style-type: none"> <li>1. Computer Literacy</li> <li>2. Water Harvesting</li> <li>3. Tree Plantation</li> <li>4.Strengthening of SHG’s</li> <li>5. Conducting Quiz and Puzzle.</li> </ol> <p>Software Development Developing Open Source Tools.</p>	<p>Association Meeting – 8</p> <p>Inter Departmental Programme - Compfest'21</p> <p>Intercollegiate Programme – Webfest'21</p> <p>Intra Departmental Programme – Web Scintillators'22 Cyber Fest'22</p> <p>Magazine Release - Com'fete 2021 - 2022</p>

	IT Professional Certification( Microsoft )						
9.	DEPARTMENT OF ECONOMICS						
	<p>*Introduction of New course for UG programme</p> <p>1. Marketing</p> <p>* The following course will be offered by EDC Arts and Crafts, Hand Embroidery, Doll making, Artificial flower vase making</p> <p>*Department will be offering a certificate course on</p> <p>1. Yoga</p> <p>2. Beautician courses</p> <p>3. Air ticketing and customer service management</p>	<p>*Reading materials will be made available through teacher blog</p> <p>*e-content Lessons to be prepared by every faculty.</p> <p>*Remedial class for slow learners</p> <p>*Activity based evaluation methods</p>	<p>* Minor Research Project proposals to be sent to funding agencies</p>	<p>* One-day Seminar to be organised.</p> <p>* One-day workshop to be organised.</p>	<p>*Attending and presenting papers in National and International Conferences</p> <p>*Papers to be published</p> <p>*Paper publication by the faculty at national level journal.</p> <p>*To register for Ph.D.- 1 Teacher</p>	<p>*Tie up with TIIC, DIC &amp; TNID</p> <p>*Involvement of students in awareness programmes through women cell</p> <p>* Orientation for school teachers in Economics.</p>	<p>*To give training for faculty members on “Teaching Methodology”.</p>
10.	DEPARTMENT OF ENGLISH						
	<p>30 hours Spoken English Certificate Course for the I Year Students.</p> <p>Guest Lectures</p>	<p>Participating and organising Live Streaming of educational conferences both at National and International levels.</p>	<p>Minor/Mini projects to be taken up by faculty.</p>	<p>Inter collegiate competitions are organised by the students under the guidance of Literary Association.</p> <p>Seminar on Subaltern Literature.</p> <p>Students to conduct workshop for students.</p> <p>Workshop on Regional Literature in collaboration with the Department of</p>	<p>Book Publication by one faculty.</p> <p>1 Ph.D Registration by faculty.</p> <p>4 Ph.D Registrations in the Research Dep.</p> <p>Online publications to be encouraged.</p>	<p>Honorary Consultancy by Faculty.</p> <p>ACME (Intercollegiate Competition).</p> <p>Literary Exhibition.</p> <p>Language Laboratory (MOU).</p> <p>Communication Lab.</p>	<p>All classrooms to have one computer and projector facility.</p> <p>To bring in more books on English Language Teaching</p>

	<p>arranged for M.Phil, PG and UG students by the English Literary Association.</p> <p>Group Assignments for I PG students on the 4 Papers based on SET/NET questions and Quiz I and II to be based on group assignments.</p>			Tamil.		<p>Spoken English Certificate Course.</p> <p>Journalism Certificate Course.</p> <p>Library and Theatre visit.</p> <p>Communication Lab.</p> <p>Spoken English Certificate Course.</p> <p>Mandatory paper presentation.</p> <p>Teaching practice.</p> <p>NET/SET Coaching Class</p>	
11.	DEPARTMENT OF FRENCH						
	<p>Bharathidasan University based syllabus and course pattern for French</p>	<p>Evaluation of academic skills by conducting internal tests, assignments, seminars and quizzes</p> <p>French association inaugural in July 2021</p> <p>French Elocution coaching in July &amp; August 2021</p> <p>French study tour in August 2021 – a creative question based on it for I or II internal test</p> <p>Extra coaching class and slip tests for weak students</p> <p>For every class test and quiz I &amp; II two different question papers and two keys are set</p> <p>Assignment – Picture album based on the grammar lessons</p>		<p>To participate in inter-collegiate competitions at American College, Madurai in September 2021</p> <p>Inter departmental competitions coaching in December 2021 &amp; January 2022</p> <p>French Cultural day – Holfrest on 8<sup>th</sup> January 2022</p>			<p>To attend French congress at Madurai Kamaraj University in February 2022</p>

		for seminar component – coaching for French dialogues, French songs, French elocution, picture/poster reading in French  French Association Valedictory in March 2022					
12.	DEPARTMENT OF HINDI						
		Hindi Association Inaugural Geethanjali samithi - july 2021 Study Tour - August 2021 Cultural Programme and valediction - january 2022 To conduct various competitons					Students will attend intercollegiate programs/ seminars/ workshops conducted in other colleges
13.	DEPARTMENT OF HISTORY						
	To focus the curriculam based on subaltern perspective  ➤ Subaltern Studies. ➤ Gender Rights ➤ Emerging Challenges in Human Rights. ➤ Science and Technology development and Human Rights (Post Graduates).	➤ Mnemonics (Trick to memorise the subjects). ➤ Interactive Method. ➤ PPT ➤ Lecture Method. ➤ Group Discussion	Minor Project-1	➤ National Seminar on “Subaltern studies. ➤ ‘International Conference on Emerging Challenges in Human Rights’ ➤ Workshop on “Gender Rights”.	➤ Book Publication - 1 ➤ Paper Presentation – 5 ➤ Ph.D Guidance=3	➤ MOU with SOC SEAD ➤ MOU with Ancient Histort Department of Jawaharlal Nehru University, Delhi. ➤ MOU with National Archives, Delhi. ➤ Monumental visit to Kanchi Kailasanath Temple. ➤ Archaeological visit to newly discovered sites.	➤ Smart Class rooms ➤ Portable mikes ➤ Color mikes ➤ Speakers ➤ Smart Classrooms.
14.	DEPARTMENT OF MATHEMATICS						
	Implementation of innovation through Ph.D course work papers	Evaluation of entry and exit level in each semester	DST-Project	Participation of atleast one faculty member in International conference in abroad	Publish atleast 15 papers in International journals	Trainers for preparation of research and action project	-
15.	DEPARTMENT OF PHYSICS						

	Coaching Classes for NET/SLET/Competitive Exam	Adopting new methodology for evaluation	Minor Research Project – 1  Major Research Project – 1	International conference on “Nanotechnology”	Journal Publications will be at National level -10 International level-12	-	To maintain physics lab & buy instruments  To buy new books for the library
16.	DEPARTMENT OF PSYCHOLOGY						
	1-semester 4 Major core papers 1 Elective Paper  II-semester 4 Major core papers 1 Elective paper  III-semester 4 Major core papers 1 Elective Paper  IV-semester 4 Major core papers 1 Elective Paper	Teaching through observation in of counselling cases in psychiatric hospitals.  Evaluation through seminar and internal assessment	To undertake research study on parenting of special children.  To do action research on “mentally retarded children”.	To attend Indian association of Applied Psychology Conference.  To attend international conference by Indian association of clinical psychology.  To organize workshop on “Persuasion”.	To publish in International Journal of scientific research.  To publish in International Journal of Indian psychology  To publish in journal of contemporary psychology	To conduct a orientation programme for college students on “Life skills”  To organize programme for college teachers on “Enhancing self”  To organize programme for mangers on “Effective Leadership”.	To procure psychological assessment tools for lab.
17.	DEPARTMENT OF REHABILITATION SCIENCE						
	To design a curriculum with sufficient flexibility to permit choice of adequate number of courses as per approved regulations (University, UGC, RCI) To incorporate content changes as per new developments and trends in field of disability.	Remedial Courses U.G. - Communication Skills Need based peer tutoring for students to be arranged by the mentors. Bridge and Remedial course P.G. 1. Research and Management 2. Report Writing  Teaching / Learning Methods Developing e-content for at least 1 unit in each paper Preparation of audio-visual content for a topic	Staff to apply for major and minor projects	Organize International / National Conference/workshop in disability.  To organize need based workshops for students	Research paper publication by each staff in a referred Journal. Staff to publish books on specific topics. Enroll Ph.D. scholars to pursue research in the department. To undertake need based Post – Doctoral Research by staff and research scholars.	To provide need – based consultancy services (local organizations). To publicize the staff expertise in the web to offer consultancy in different areas. To conduct a user network to identify new areas and initiatives for consultancy and curriculum	Earn While You Learn Scheme (EWYL) – 3 days training programme in every semester for students who opt for EWYL scheme Job Placement Cell (JPC) Campus interview for rehab students  Campus interview for persons with special needs  Maintaining records of Job Placement

	<p>To enhance practical knowledge as per trends and expectation of employers. Encourage high – achievers to register for extra credits Curriculum enhancement for increased mobility of students nationally and internationally. Conduct Continuous Rehabilitation Education courses.</p>	<p>Preparation of repositories by students (Tamil &amp; English) Interactive Participative Learning Objective and activity based learning Training III UG and I PG in Edu. Tech Lab. Presentation of field work / internship Case review once in two weeks To organize a National Workshop on Project Management. To provide hands on experience through field trips and visits to project related to disability EVALUATION  Online testing  Open book quiz for PG  Assessing difference in students academic performance  Maintaining daily worksheets for practical exposures by trainees  Case review once in two weeks  Identifying disability conditions and suggesting intervention strategies by III UG and PG students</p>				<p>enhancement. Regular consultancy for clients and parents of Blossoms School. Educational intervention programmes Therapeutic intervention programmes Need based training programmes Thai Suvai – Mothers Empowerment Project</p>	<p>Rehab Wings (Student Voluntary Forum) Identification of and services for persons with special needs in higher education (HEPSN) Community Based Rehabilitation activities Activities of Buddy club Volunteering for therapeutic activities Best Rehab Worker Award for rendering client services  Networking with employers for jobs for the disabled</p>
18.	<b>DEPARTMENT OF SOCIAL WORK</b>						
	<p>1. Social Policy and Programme for Social Workers. 2. Course on Human</p>	<ul style="list-style-type: none"> <li>• One short term course</li> <li>• One refresher course for all the faculties</li> <li>• International exposure and exchange for staff</li> </ul>	<p>One inter-collegiate NET coaching for</p>	<p>one UGC minor project by each faculty every year Undertake government projects</p>		<p>Group project- students organizing mass programme based on</p>	<p>Smart Board  Computer with NET</p>



	Rights in Social Work	<p>and students</p> <p>II. Periodical E-lessons – minimum One Lesson Per staff per year.</p> <p>III. Continuing the fervent up gradation of AIB</p> <p>IV. publishing scientific abstracts of the individual faculty with citation index – minimum one publication per year per staff.</p> <ul style="list-style-type: none"> <li>• INNOVATION</li> </ul> <p>Knowledge Sharing</p>	<p>social work students</p> <p>Mobilizing students from other states for admission</p> <p>Creating placement brochure for every year</p> <p>Scholarship and financial support for students</p> <p>One social initiatives apparent to the current context</p> <p>Creating Gender sensitization</p>	other than University Grant Commission		<p>the contemporary issues.</p> <p>Innovative field based assignment with media documenting in the third Semester</p> <p>Knowledge Sharing through Disaster Resilient Club</p> <p>Consultancy : Knowledge sharing of Resource center for Transgender.</p> <p>Resource Person For Adolescent Sex Education In Govt Schools In The College</p> <p>Adopted Villages Counseling –all women police station</p> <p>Active participant in district legal service authority</p> <p>At least one MOU’S with corporate to enable CSR initiatives to promote education for the poor students per year.</p>	connection for all the staff
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19.	DEPARTMENT OF TAMIL						
	Language Lab	<p>1.Lecture</p> <p>2.Seminar</p> <p>3.Group Work</p> <p>4.Assignment Achiever</p> <p>5.Guiding Students to take classes</p> <p>6.Field Study</p>	To Apply	1.Conduct Related Research Topics International Seminar Collaborated with Sanga Ilakkia Ayyu Maiyam.	<p>Dr.Prema</p> <p>Dr.Thevatha</p> <p>Dr.Sharmi</p> <p>Dr.Latha</p> <p>Dr.Dolly Arokiya mary</p> <p>Book Published.</p> <p>Paper Publication National - 20</p>	<p>Teach School Students Grammar</p> <p>Vidiyal Matriculation School , Manapaarai.</p>	<p>Essay competition</p> <p>Drama competition</p> <p>Singing competition</p> <p>connection competition</p> <p>Drawing competition</p> <p>Recitation competition</p>

		<p>II Content Presentation Interaction Language - Style Download Pictures</p>			International - 20		
20.	DEPARTMENT OF VALUE EDUCATION						
	<p>Specified syllabus for each UG / PG class for Ethics / Bible / Catechism</p> <p>At least two guest lectures must be conducted for each year and each group on subjects that needs further information</p> <p>Text books are ready for Ethics and Catechism for all UG classes</p>	<p>The teachers have to give notes / hand outs for various topics for each unit to facilitate students learning</p> <p>Audio-Video aids to be used in teaching</p> <p>Teachers can take classes creatively – student centred teaching through role play, quiz, debate and teacher – student interaction.</p> <p>Let the students have plenty of home exercises (reading, sharing views and answering questions, quiz) for better understanding and learning.</p> <p>Internal test is compulsory.</p> <p>No exemption from Test and no re-test as per university rule</p> <p>Internal Test – There is only one internal test in January 2022. All the five units of the text are taken for the internal test</p> <p>Question paper setting for Semester Examination for I &amp;</p>		One day national conference to be held on in November 2021	A handy booklet is to be released each term with contribution from the students. Encourage the students to be creative and innovative in writing puzzles, short moral stories, jokes, riddles, important news bit and so on.	<p>MAM: Phase I – Breathing and self awareness, will be conducted as usual, for all I UG classes - Catechism, Bible and Ethics students in turns on III day order in the chapel. Attendance is compulsory and marks are allotted for the same. Teachers in-charge should accompany the students of their respective classes without fail. They must bring the students to the chapel, take attendance and stay till the end of the class. No excuse will be accepted for the absence of teachers.</p> <p>Phase II – Mindfulness will be started for II UG students during the ethics hour. Rev. Fr. Cyril SJ, Bodhi Zendo, Perumalmalai puram is the training master.</p> <p>Retreats/orientations for students to be held</p>	<p>Bible day celebration is to be held on 23<sup>rd</sup> September 2021</p> <p>Way of the Cross to be conducted during Lenten Season at 1.45 P.M. on Fridays in the chapel</p> <p>Departmental prayer to be conducted in the college chapel/prayer room/ department</p> <p>Additional focus: To teach students to be eco-friendly and nature loving and not to destroy plants, to respect mother earth and to learn to conserve water and not to waste water.</p>

		<p>II years</p> <p>This year III year Catechism, Bible and Ethics questions will be set by the external examiners, we will correct the papers – a trial and an innovation</p> <p>CIA Submission –February 2022</p> <p>Start the classes with five minutes of silence before class which will help them to calm the senses, develop an inner silence, awareness and full concentration – very conducive for better comprehension and assimilation of the lesson that is taught.</p>				<p>in September 2022.</p> <p>Staff retreats / orientations for teaching and non-teaching, will be held as scheduled during the academic year.</p>	
21.	<b>DEPARTMENT OF VISUAL COMMUNICATION</b>						
	<p>Certificate course on Editing-After Effects.</p> <p>‘VIS EXPO’ GALLERY exhibition of Students practical works</p> <p>NET/SET Exam coaching class.</p> <p>Compilation of the project works of the students and releasing the CD</p>	<p>Assignments</p> <p>Industrial Visit to media organization.</p> <p>Ice breaking Exercises</p> <p>Group Discussions</p> <p>Film screening and critically analyzing it.</p> <p>Internship in media agencies</p> <p>Exhibition</p> <p>Guest lectures</p> <p>Projects-2d, 3d animation,</p> <p>Print Ads</p>	<p>Apply for two mini project and one minor project</p>	<p>Staff will participate / Present papers in National / International Seminars/Conferences.</p> <p><b>SEMINAR</b></p> <p>1.One day seminar ‘Women Entrepreneurship’ -July 2021</p> <p>2 .FILMIC TRYST – Digital screening and Reviewing</p> <p><b>CONFERENCE</b></p> <p>National Conference on ‘Emerging Trends in Media’</p> <p><b>WORKSHOPS</b></p> <p>1. One day workshop on Communication Skills –July 2021.</p> <p>2. One day workshop on Pixel-Photography August 2021.</p>	<p>1.Publication of Research Papers (7)</p> <p>2. Qualifying NET/SET by staff.</p> <p>3. PhD completion by staff.</p>	<p>Resource persons to various Social Groups / Colleges/ schools /Workshops.</p> <p>Holy Cross FM</p>	<p>Signing of MOU’s and Tie – ups</p> <p><b>COMPETITIONS</b></p> <p>PICTURA ’21– Drawing competition for college/school students.</p> <p><b>MEDIA. COM-</b> Inter collegiate cultural competition.</p> <p>Documentary Film Festival 2022</p> <p>Ad campaign on- ‘Global Environment ‘-Street theater, Flash Mob.</p>

		<p>Short film/ Documentary production</p> <p>Preparing E- content by each staff</p> <p>Preparation of Portfolio by Final year UG students for Interview purpose.</p>		<p>3. One day workshop on Radio Production-February 2022.</p> <p>4. One day workshop on 'After Effects' February 2022.</p>			<p>INDUSTRIAL VISITS</p> <p>1. Newspaper Organisation</p> <p>2. Study Tour.</p> <p>3. Visit to Film Studios.</p> <p>DEPARTMENT RELEASES</p> <p>1. Short Film , PSA's</p> <p>2. Department News letter.</p> <p>3. Holy Cross TV Channel – Exclusively run by Vis. Com. Students.</p>
22.	DEPARTMENT OF ZOOLOGY						
	<p>Minor inclusions will be made based on UGC-NET</p> <p>Minimum 2 Certificate courses will be offered</p> <p>2 Add on courses will be offered</p>	<p>Commencement of CSIR /NET coaching centre</p> <p>Study tour will be arranged to Universities &amp; Research Institutes at National/International level</p>	<p>2 major and 2 minor projects will be applied</p>	<p>2 National conferences will be organized</p> <p>4 workshops will be organized</p> <p>Festotle 2021 intercollegiate meet</p> <p>Summer school programmes on Animal cell culture techniques &amp; Bioinformatics for Life science students will be arranged.</p>	<p>10 papers with IF will be published</p> <p>2 Text Books will be published</p>	<p>Amount generated through consultancy - Rs. 50,000</p> <p>Animal handling and Rearing, Aquaculture</p>	<p>Utilization of Sophisticated labs</p> <p>Faculty and student exchange programme with Universities abroad</p>

23.	DEPARTMENT OF DMLT					
<p>This course provides students to become medical lab technologists. The papers in the curriculum are</p> <ul style="list-style-type: none"> <li>• General Principles of lab equipments</li> <li>• Anatomy &amp; Physiology</li> <li>• Biochemistry</li> <li>• Microbiology</li> <li>• Serology</li> <li>• Haematology</li> <li>• Blood Banking</li> <li>• Clinical Pathology</li> <li>• Histopathology</li> <li>• Immunology</li> <li>• Clinical Biochemistry.</li> </ul>	<p>The theory classes will be conducted in the morning session and the practical classes will be held in the afternoon session.</p> <p>Internal evaluation of the Students is done by following CIA pattern</p> <p>The evaluation is conducted by Academic board, AIMLTA in non semester pattern.</p>	---	<ul style="list-style-type: none"> <li>• Plan to conduct workshop on first aid and emergency techniques needed for the laboratory technicians.</li> </ul>	<ul style="list-style-type: none"> <li>• Plan to publish research articles in International and National journals.</li> </ul>	<p>to conduct “Blood Typing and colour blindness screening camp” for the students of Government Schools.</p> <p>Plan to start a “Holy Cross clinical laboratory” for the benefit of the staff and students</p>	

  
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